WILLMAR CITY COUNCIL MEETING
MONDAY, APRIL 4, 2022 AT 6:30 PM
BOARD ROOM, HEALTH AND HUMAN SERVICES BUILDING
2200 – 23RD STREET NE, WILLMAR, MINNESOTA
ALSO AVAILABLE BY ELECTRONIC MEANS FOR REMOTE COUNCIL MEMBERS

AGENDA

1. Call Meeting to Order

2. Roll Call

3. Pledge of Allegiance

4. Proposed Additions or Deletions to Agenda

5. Consent Items:

Approve:
- A. City Council Minutes of March 21, 2022
- B. Willmar Municipal Utilities Commission Minutes of March 28, 2022
- C. Planning Commission Minutes of February 16, 2022
- D. Park and Recreation Board Minutes of February 16, 2022
- E. Accounts Payable Report for March 17 - 30, 2022
- F. Consideration of Airport Grant Pass-through Agreement with MnDOT

Accept:
- G. CCT Operations Board Minutes of December 21, 2021

6. Approve Consent Agenda Items

7. Items Removed from Consent Agenda

8. Open Forum (individuals limited to three (3) minutes)

9. 2022 Improvement Project Bids and As-Bid Budgets:

- Project No. 2201-A (Reconstruction of 6th Street SW from 19th Avenue to Willmar Avenue)
  - Award Bid and Enter Into Contract with Voss Plumbing & Heating/Voss Concrete & Masonry for $2,197,554.35
  - Adopt As-Bid Budget

- Project No. 2201-B (Reconstruction of Charlotte Street SE from Johanna Avenue to Becker Avenue)
  - Award Bid and Enter into Contract with Duininck, Inc. for $1,382,205.29
  - Adopt As-Bid Budget

- Project No. 2201-C (Reconstruction of Industrial Drive SW Service Road)
  - Award Bid to Voss Plumbing & Heating/Voss Concrete & Masonry for $1,169,645.85
  - Adopt As-Bid Budget

- Project No. 2201-D (Reconstruction of 13th Street SW from Litchfield Avenue to Trott Avenue, Litchfield Avenue SW from 13th Street to 11th Street)
  - Award Bid to Duininck, Inc. for $1,197,019.20
  - Adopt As-Bid Budget

10. Consideration of Plans and Specifications and Authorize Advertisement for Bids – Epitopix Sanitary Sewer and Watermain Extension Project

11. Consideration of Plans and Specifications and Authorize Advertisement for Bids – 2022 Street Overlay and Parking Lot Projects

12. Airport Apron Expansion Project
    - Consideration of Bids and Award of Contract to Kraemer Excavating
    - Consideration of Agreement with the City of Sauk Centre for Repayment of Airport Entitlement Funds

13. Consideration of Agreement with Chamberlain Oil Co. for Public Works Diesel Exhaust Fluid, Oil and Waste Oil Storage Dispensing System Project

14. Consideration of Agreement with VIBRANT Broadband for Industrial Park Fiber Buildout

15. "Community Pride" Announcements

15. Closed Session Pursuant to Minn. Stat. § 13D.05, subd. 3 (c) to Develop or Consider Offers or Counteroffers for the Sale of City-owned Real Property

16. Open Session

17. Closed Session pursuant to Minn. Stat. § 13D.05, subd. 3 (c) to Develop or Consider Offers or Counteroffers for the City's Purchase of Real Property

18. Open Session

19. Adjourn

CITY OF WILLMAR

MISSION STATEMENT

The City of Willmar is committed to providing responsible municipal service in an open, effective and efficient manner to all citizens of the local and area community. The ultimate goal is to preserve and enhance the quality of life for future generations.

COMMUNITY VALUES

Fiscal Responsibility

Excellence in the Delivery of Service

Quality Service

Ethics and Integrity

Visionary Leadership and Planning

Open and Honest Communication

Professionalism

RESOLUTION NO. 17-90

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA SUPPORTING THE CONSENSUS OF THE JULY 22, 2017 STRATEGY WORK SESSION

Motion By: Plowman Second By: Mueske

WHEREAS, the City Council of the City of Willmar on July 22, 2017 held a Council Strategical Retreat to prioritize and reach a consensus with respect to views on capital projects.

WHEREAS, multiple projects were discussed under three categories defined as Facilities, Stormwater Management and Parks to provide additional guidance regarding execution of those projects.

WHEREAS, the following summary of capital priorities was reached:

Facilities:

1. City Hall (high consideration given to consolidation of multiple facilities)
2. Civic Center (ice plant is urgent/consider consultant for master plan) · COMPLETED
3. Community Center/Auditorium tied (both guided by community input, tuckpointing of Auditorium immediate concern)
4. Aquatic Center (pool bottom repair immediate concern) COMPLETED

Stormwater Management:

1. Western Interceptor (design 2017, construction 2018) COMPLETED
2. Menards (design and land purchase 2018, construction 2019)
3. Kennedy School Area (not likely in the next five years)
4. Analyze annually and adjust plans COMPLETED · ONGOING

Parks:

1. Robbins Island ($250,000 match to receive $606,000 Legacy Grant) COMPLETED
2. Neighborhood Parks and Playgrounds (replace play units) PARTIALLY COMPLETED IN PROGRESS
3. Rice Park/Miller Park (complete Rice to plan, reconstruct tennis courts at Miller) COMPLETED
4. Swansson Park (improved lighting for Baker Field) COMPLETED

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar that the priorities developed at the July 22, 2017 Council Work Session be supported and developed into next year and future City budgets.

Dated this 7th day of August, 2017

Mayor

Attest:

Judy Thompson
City Clerk

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
& BY ELECTRONIC MEANS (GO TO MEETING)
WILLMAR, MINNESOTA

March 21, 2022
6:30 p.m.

The regular meeting of the Willmar City Council was called to order by the Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Rick Fagerlie, Julie Asmus, Thomas Butterfield, Michael O'Brien, Justin Ask, Vicki Davis, Andrew Plowman, and Audrey Nelsen. Present 9, Absent 0. Council Members Julie Asmus and Michael O'Brien attended remotely.

Also present were City Administrator Leslie Valiant, Police Chief Jim Felt, Fire Chief Frank Hanson, Planning and Development Services Director Justice Walker, Interim Public Works Director Gary Manzer, City Clerk Judy Thompson, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Fagerlie moved to approve the agenda as presented. Council Member Nelsen seconded the motion, which carried unanimously.

City Clerk Judy Thompson reviewed the consent agenda.

A. City Council Minutes of March 7, 2022
B. Willmar Municipal Utilities Commission Minutes of March 14, 2022
C. Accounts Payable Report for March 3 -16, 2022
D. Renewal of Annual Liquor Licenses
E. **Resolution No. 2022-039 Public Works Garage Heater Replacement**
F. Building Report for the Month of February 2022
G. Willmar Lakes Area CVB Minutes of February 15, 2022

Council Member Fagerlie offered a motion to approve the consent agenda. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

There was no one present to speak during the Open Forum.

At 6:32 p.m., Mayor Calvin opened the public hearing for ordinance repealing existing boundaries and authorizing the establishment of ward boundaries by resolution.

City Clerk Thompson noted a public hearing for the redistricting of the City was held at the March 7, 2022 Council meeting with no comments received from the public. Tonight's actions are part of the final process for redistricting for the City of Willmar.

There being no one present to speak for or against said ordinance, Mayor Calvin closed the public hearing at 6:33 p.m. and opened it up for discussion by the Council. Following discussion, Council Member Fagerlie offered a motion to adopt, assign a number, and publish **Ordinance No. 1475 An Ordinance Repealing Existing Ward Boundaries and Authorizing the Establishment of Ward Boundaries by Resolution.** Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Plowman introduced **Resolution No. 2022-040 Re-establishing Boundaries of the Wards, Precincts, and Polling Places in the City of Willmar**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Plowman introduced **Resolution No. 2022-041 Re-establishing Polling Places for Elections in 2022**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Valiant presented a request to authorize the Mayor and Administrator to enter into a professional services agreement with Herreid & Associates Consulting, Inc., Option 1, not to exceed $28,000 for workplace assessment. It was noted this would be paid for with American Rescue Act Funds.

Dr. Susan Herried presented pertinent information regarding the services being proposed.

Following discussion, Council Member Nelsen offered a motion to approve Option #1, and introduced **Resolution No. 2022-042 Authorization to Execute Professional Services Contract with Herreid & Associates for Workplace Assessment Process.** Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Fire Chief Hanson presented a request to re-appropriate $6,475.00 from the 2022 CIP designated for a thermal imaging camera to fund the purchase of a floor scrubber for the fire station.

Following discussion, Council Member Fagerlie introduced **Resolution No. 2022-043 Re-appropriating Funds from the Fire Department Thermal Imaging Camera to the Fire Department Floor Scrubber Purchase for $6,475.00.** Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Interim Public Works Director Manzer presented a request to approve the Cooperative Maintenance Agreement with Kandiyohi County. This agreement allows the City to collaborate on maintenance and operation of our roadway system.

Following discussion, Council Member Plowman introduced **Resolution No. 2022-044 Authorizing Entering Into Cooperative Construction Agreement Between the City and Kandiyohi County for Annual Maintenance.** Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Butterfield offered the following comments: a wrestling event will be held April 9, 2022 at the City Auditorium.

Council Member O'Brien offered the following comments: there was a manhole issue in his neighborhood and he applauded the Public Works Department for their prompt response, and a job "well done".

Council Member Fagerlie offered the following comments: Local Board of Equalization for the City of Willmar will be held April 18, 2022 at the Fire Station Training Room from 12:00 noon to 12:30 p.m.

Mayor Calvin offered the following comments: congratulated the Waste Water Treatment Plant on receiving the Minnesota Pollution Control Accommodation Award; Blood Drive will be held April 5, 2022 at the Community Center; "Hat's Off" to Chad Koosman for removing snow and ice from a parking lot where a Ukrainian Support Event was going to be held – we have great people in our community who step up when needed; Municipal Utilities will be meeting with the legislature this week regarding their water treatment plant; two meetings scheduled for Council next week at the Willmar Fire Station – Monday, March 28, 2022 at 6:00 p.m. to discuss software buildout; Tuesday, March 29, 2022 at 6:00 p.m. to discuss facility needs for Community Center and City Offices.

Council Member Fagerlie offered a motion to adjourn the meeting with Council Member Plowman seconding the motion, which carried. The meeting adjourned at 7:03 p.m.

MAYOR

Attest:

SECRETARY TO THE COUNCIL

RESOLUTION NO. 2022-039

A RESOLUTION AWARDING THE PUBLIC WORKS GARAGE HEATING REPLACEMENT IN THE AMOUNT OF $48,884.

Motion By: Fagerlie Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Bullet Proof Mechanical Service, Inc. of Willmar, MN for the Public Works garage heating system is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $48,884.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

RESOLUTION NO. 2022-040

RE-ESTABLISHING BOUNDARIES OF THE WARDS, PRECINCTS, AND POLLING PLACES IN THE CITY OF WILLMAR

Motion By: Plowman Second By: Davis

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute Section 204B.14, Subd. 3(d) requires that precinct boundaries must be re-established within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the city of Willmar, County of Kandiyohi, State of Minnesota hereby establishes the boundaries of the voting precincts and polling places as follows:

First Ward.

The first ward of the city shall comprise of the following territory: all that part and portion of the city lying north of a line beginning at the intersection of the easterly city limits and the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company, thence proceeding in a westerly direction to the center line of Lakeland Drive Northeast; thence northerly along said centerline to the centerline of High Avenue; thence westerly along said centerline of High Avenue to a point approximately 480 feet east of the centerline of Porto Rico Street Northeast; thence southerly to the North right-of-way line of Burlington Northern & Santa Fe Railway Company; thence westerly along the North right-of-way line of the railroad to the centerline of 1st Street North; thence south along said center line to the south right-of-way line of the railroad; thence southwesterly along the south right-of-way line of the railroad to the centerline of 10th Street Northwest; thence north along said centerline of 10th Street Northwest to the centerline of Gorton Avenue Northwest; thence west along the centerline of Gorton Avenue Northwest to the centerline of 14th Street Northwest; thence south along said centerline of 14th Street Northwest to the south line of the Burlington Northern & Santa Fe Railway Company right-of-way; thence westerly along said south right-of-way line to the westerly city limit of Willmar and said line there terminating.

(1) *First precinct (National Guard Armory, 614 North Highway 71).* The first precinct of the first ward shall be that part and portion of the first ward lying northerly and easterly of a line beginning at the intersection of centerlines of 10th Street NE and High Ave NE; thence northerly along the centerline of 10th Street NE to the centerline of Hwy 71 N; thence westerly along the centerline of Hwy 71 N to the centerline of Ella Avenue NW; thence westerly along the centerline of Ella Avenue Northwest to the centerline of 7th Street Northwest; thence north along the centerline of 7th Street Northwest (also known as County State Aid Road No. 41) to the centerline of 15th Avenue Northwest; thence westerly along the centerline of 15th Avenue Northwest to the northerly City Limit of Willmar; thence east along the north city limit of Willmar to the centerline of 1st Street N (also known as County State Aid Road No. 41); thence north along the centerline of 1st Street N to the centerline of 37th Ave NE and said line there terminating.

(2) *Second precinct (Four Season Shelter, Robbins Island, 945 Business Highway 71 N).* The second precinct of the first ward shall be that part and portion of the first ward lying west of the west line of the first precinct of the first ward; lying southerly and easterly of the following described line: Beginning at the intersection of 1st St North (also known as County State Aid Road No. 41) and 15th Avenue Northwest; thence westerly along the centerline of 15th St Northwest to the northerly City Limit of Willmar; thence west along the city limits to the westerly shoreline of upper Foot Lake; thence meandering southwesterly along the north and west shore of upper Foot Lake to the intersection of Hawk Creek and the centerline of Gorton Avenue Northwest; thence westerly along the centerline of Gorton Avenue Northwest to the center line of CSAH No. 5; thence south along the centerline of CSAH No. 5 to its intersection with the south right-of-way line of the Burlington Northern & Santa Fe Railway, also being the southerly line of Ward 1, and said line there terminating.

(3) *Third precinct (Word of Faith Church, 3010 7th Avenue Northwest).* The third precinct of the first ward shall be that part and portion of the first ward lying west of the west line of the second precinct of the first ward.

Second ward.

The second ward of the city shall comprise the following territory: all that part and portion of the city lying westerly and southerly of a line described as follows: Beginning at the intersection of the centerline of Trunk Highway 71 and the south boundary line of the city of Willmar; thence north along said centerline to the

centerline of 28th Avenue Southwest; thence west along last said line to the centerline of 6th Street Southwest; thence running north along the centerline of 6th Street Southwest to the centerline of 19th Avenue Southwest; thence west along the centerline of 19th Avenue Southwest to the centerline of 7th Street Southwest; thence north along the centerline of 7th Street Southwest to the centerline of Kandiyohi Avenue Southwest; thence west along the centerline of Kandiyohi Avenue Southwest to the centerline of 10th Street Southwest; thence north along the centerline of 10th Street Southwest and 10th Street Northwest to the centerline of Gorton Avenue Northwest; thence westerly along said centerline to the centerline of 14th Street Northwest; thence south along the centerline of 14th Street Northwest to the south right-of-way line of the Burlington Northern & Santa Fe Railway; Thence westerly along the south right-of-way of the railroad to the westerly City limits of Willmar and said line there terminating. The Second Ward also includes those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant.

(1) *First precinct (St. Mary's Catholic Church, 713 Southwest 12th Street).* The first precinct of the second ward shall be that part and portion of the second ward lying westerly and northerly of the following described line: Beginning at the intersection of the centerline of 10th Street Southwest and the centerline of Kandiyohi Avenue Southwest; thence west along the centerline of Kandiyohi Avenue Southwest to the centerline of 11th Street Southwest; thence south on the centerline of 11th Street Southwest to the centerline of Willmar Avenue Southwest; thence west along the centerline of Willmar Avenue Southwest to the centerline of 22nd Street Southwest; thence westerly along the former location of Willmar Avenue Southwest to the intersection with the former location of State Hwy 40; thence westerly along the former location of State Hwy 40 to the intersection of 15th Avenue Southwest (State Hwy 40) and 30th Street Southwest; thence west along 15th Avenue Southwest to the westerly City Limits of Willmar and said line there terminating. EXCEPT those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant.

(2) *Second precinct (Vinje Lutheran Church, 1101 Willmar Avenue Southwest).* The second precinct of the second ward shall be that part and portion of the second ward lying south of the south line of the first precinct of the second ward and west of the following described line: Beginning at the intersection of the centerline of Willmar Avenue Southwest and 11th Street Southwest; thence south along the centerline of 11th Street Southwest to the centerline of 13th Avenue Southwest; thence east along the centerline of 13th Avenue Southwest to the centerline of 10th Street Southwest; thence south along the centerline of 10th Street Southwest to the centerline of 14th Avenue Southwest; thence east along the centerline of 14th Avenue Southwest to the centerline of 10th Street Southwest; thence south along the centerline of 10th Street Southwest to the centerline of 15th Avenue Southwest; thence east along the centerline of 15th Avenue Southwest to the centerline of 9th Street Southwest; thence southerly along the centerline of 9th Street Southwest to the centerline of 19th Avenue Southwest; thence west along the centerline of 19th Avenue Southwest to the centerline of 15th Street Southwest; thence south along the centerline of 15th Street Southwest to the south line of city limits, and said line there terminating. EXCEPT those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant

(3) *Third precinct (Rock of Life, CRC, 1709 Southwest 8th Street).* The third precinct of the second ward shall be all that part and portion of the second ward lying south of the centerline of Kandiyohi Avenue Southwest; lying east of the east line of the first precinct of the second ward and lying east of the east line of the second precinct of the second ward

(4) *Fourth precinct (Mail Ballot).* The fourth precinct of the second ward shall be that part of the city encompassing the Willmar Municipal Airport and the Willmar Wastewater Treatment Plant.

Third ward.

The third ward of the city shall comprise the following territory: all that part and portion of the city lying within the following described lines: Beginning at the intersection of the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company, with the easterly city limits; thence westerly along the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company to the centerline of Lakeland Drive Northeast; thence northerly along said centerline to the centerline of High Avenue; thence westerly along the centerline of High Avenue to a point approximately 480 feet east of the centerline of Porto Rico Street Northeast; thence southerly to the North line of the Burlington Northern & Santa Fe Railway Company right-of-way; thence westerly along said North right-of-way line to the centerline of 1st Street North; thence south along said center line to the south right-of-way line of the railroad; thence southwesterly along the south right-of-way line of the railroad to the centerline of 10th Street Southwest; thence southerly along the centerline of 10th Street Southwest to the centerline of Kandiyohi Avenue Southwest; thence easterly along the centerline of Kandiyohi Avenue Southwest to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest to the centerline of Robbins Avenue Southwest; thence easterly along the centerline of Robbins Avenue Southwest to the centerline of 4th Street Southwest; thence northerly along the centerline of 4th Street Southwest to the centerline of Grace Avenue Southwest; thence easterly along the centerline of Grace Avenue Southwest to the centerline of 3rd Street Southwest; thence southerly along the centerline of 3rd Street Southwest to the centerline of Willmar Avenue Southwest; thence easterly along the centerline of Willmar Avenue Southwest to the centerline of First Street; thence north along the centerline of First Street to the centerline of Trott Avenue Southeast; thence east along the centerline of Trott Avenue Southeast to the centerline of Lakeland Drive Southeast; thence southerly along the centerline of Lakeland Drive Southeast to the centerline of Willmar Avenue Southeast and County State Aid Road No. 23; thence east along the centerline of Willmar Avenue Southeast and County State Aid Road No. 23 to the east city limit; thence northerly along the east city limit to the point of beginning.

(1) *First precinct (Refuge Church, 1000 Southeast 6th Street).* The first precinct of the third ward shall be that part and portion of the third ward lying east of Lakeland Drive Southeast, north of the centerline of Willmar Avenue Southeast and said centerline of Willmar Avenue Southeast extended east; and south of the south right-of-way of the main line of the Burlington Northern & Santa Fe Railway Company.

(2) *Second precinct (Highland Apartments, 115 Southeast Becker Avenue).* The second precinct of the third ward shall be that part and portion of the third ward lying east of the centerline of 1st Street, north of the centerline of Trott Avenue Southeast and west of Lakeland Dr Southeast and Lakeland Drive Northeast.

(3) *Third precinct (Willmar Education and Arts Center, 611 Southwest 5th Street).* The third precinct of the third ward shall be that part and portion of the third ward lying west of 1st Street

Fourth ward.

The fourth ward of the city shall comprise of the following territory: all that part and portion described as commencing at the intersection of the centerline of Willmar Avenue Southeast and Lakeland Drive Southeast; thence north along the centerline of Lakeland Drive Southeast to the centerline of Trott Avenue Southeast; thence west along the centerline of Trott Avenue Southeast to the centerline of First Street; thence southerly along the centerline of First Street to the centerline of Willmar Avenue Southeast; thence east along the centerline of Willmar Avenue Southeast to the centerline of Lakeland Drive Southeast; and that part and portion west of First Street described as Beginning at the intersection of Willmar Avenue and First Street; thence west along the centerline of Willmar Avenue Southwest to the centerline of 3rd Street Southwest; thence northerly along the centerline of 3rd Street Southwest to the centerline of Grace Avenue Southwest;

thence westerly along the centerline of Grace Avenue Southwest to the centerline of 4th Street Southwest; thence southerly along the centerline of 4th Street Southwest to the centerline of Robbins Avenue; thence westerly along the centerline of Robbins Avenue to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest; to the centerline of 19th Avenue Southwest; thence east along the centerline of 19th Avenue Southwest to the centerline of 6th Street Southwest; thence south along the centerline of 6th Street to the centerline of 28th Avenue Southwest; thence easterly along the centerline of 28th Avenue Southwest to the centerline of Business Highway 71/23; thence southerly along said centerline of Business Highway 71/23 to the centerline of 45th Avenue Southwest and said line there terminating, and that part of the City of Willmar lying east of First Street; south of Willmar Avenue Southeast; westerly of the east city limit; and north of the south city limit.

(1) *First precinct (Refuge Church, 1000 Southeast 6th Street).* The first precinct of the fourth ward shall be that part and portion of the fourth ward described as: Beginning at the intersection of the centerline of Willmar Avenue Southeast and Lakeland Drive Southeast; thence north along the centerline of Lakeland Drive Southeast to the centerline of Trott Avenue Southeast; thence west along the centerline of Trott Avenue Southeast to the centerline of Julii Street Southeast; thence south along the centerline of Julii Street Southeast to the centerline of Minnesota Avenue Southeast; thence east along the centerline of Minnesota Avenue Southeast to the centerline of 9th Street Southeast; thence south along the centerline of 9th Street Southeast to the centerline of Olena Avenue Southeast; thence westerly along the centerline of Olena Avenue Southeast to the centerline of 4th Street Southeast; thence south along the centerline of 4th Street Southeast to the centerline of 11th Avenue Southeast; thence west along the centerline of 11th Avenue Southeast to the centerline of 2nd Street Southeast; thence south along the centerline of 2nd Street Southeast to the centerline of Willmar Avenue Southeast; thence east along the centerline of Willmar Avenue Southeast to the centerline of 12th Street Southeast; thence southerly along the centerline of 12th Street Southeast to the centerline of Pleasant Drive Southeast; thence southerly along the centerline of Pleasant Drive Southeast to the centerline of 19th Avenue Southeast; thence westerly along the centerline of 19th Avenue Southeast to the centerline of 9th Street Southeast; thence southerly along the centerline of 9th Street Southeast to the east city limit; thence north and easterly along the easterly city limit to the centerline of Willmar Avenue Southeast; thence westerly along the centerline of Willmar Avenue Southeast to the point of beginning.

(2) *Second precinct (Calvary Lutheran Church, 302 Olena Avenue Southeast).* The second precinct of the fourth ward shall be that part and portion of the fourth ward lying east of First Street, south of Trott Avenue Southeast and west of the following described line: Beginning at the intersection of the centerline of Trott Avenue Southeast and Julii Street Southeast; thence south along the centerline of Julii Street Southeast to the centerline of Minnesota Avenue Southeast; thence east along the centerline of Minnesota Avenue Southeast to the centerline of 9th Street Southeast; thence south along the centerline of 9th Street Southeast to the centerline of Olena Avenue Southeast; thence westerly along the centerline of Olena Avenue Southeast to the centerline of 4th Street Southeast; thence south along the centerline of 4th Street Southeast to the centerline of 11th Avenue Southeast; thence west along the centerline of 11th Avenue Southeast to the centerline of 2nd Street Southeast; thence south along the centerline of 2nd Street Southeast to the centerline of Willmar Avenue Southeast; thence west along the centerline of Willmar Avenue Southeast to the centerline of First Street and said line there terminating.

(3) *Third precinct (First Covenant Church, 801 Southwest Willmar Avenue).* The third precinct of the fourth ward shall be that part and portion of the fourth ward lying within the following described lines: Beginning at the intersection of Willmar Avenue and First Street; thence west along the

centerline of Willmar Avenue Southwest to the centerline of 3rd Street Southwest; thence northerly along the centerline of 3rd Street Southwest to the centerline of Grace Avenue Southwest; thence westerly along the centerline of Grace Avenue Southwest to the centerline of 4th Street Southwest; thence southerly along the centerline of 4th Street Southwest to the centerline of Robbins Avenue; thence westerly along the centerline of Robbins Avenue to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest to its intersection with the centerline of 19th Avenue Southwest; thence east along the centerline of 19th Avenue Southwest to the centerline of 6th Street Southwest; thence south along the centerline of 6th Street Southwest to the south line of 28th Avenue Southwest; thence east along the south line of 28th Avenue Southwest to the centerline of First Street; thence south on the centerline of First Street to the centerline of 45th Avenue Southeast; thence east along the centerline of 45th Avenue Southeast to its intersection with the east city limit; thence in a generally northerly and easterly direction along the east city limit to its intersection with the centerline of 9th Street Southeast; thence north along the centerline of 9th Street Southeast to the centerline of 19th Avenue Southeast; thence east along the centerline of 19th Avenue Southeast to the centerline of Pleasant View Drive Southeast; thence northeasterly along the centerline of Pleasant View Drive Southeast to the centerline of 12th Street Southeast; thence northerly along the centerline of 12th Street Southeast to the centerline of Willmar Avenue; thence west along the centerline of Willmar Avenue to the point of beginning;

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

Adopted by the City Council this 21st day of March, 2022

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-041

RESOLUTION RE-ESTABLISHING POLLING PLACES FOR ELECTIONS IN 2022

Motion By: Plowman Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the following buildings be designated as the official voting locations for the 2022 Elections:

FIRST WARD:	1st Precinct	National Guard Armory 614 North Highway 71

	2nd Precinct	Four Season Shelter, Robbins Island 945 Business Hwy 71 N
	3rd Precinct	Word of Faith Family Church 3010 7th Avenue Northwest
SECOND WARD:	1st Precinct	St. Mary's Catholic Church 713 Southwest 12th Street
	2nd Precinct	Vinje Lutheran Church 1101 Willmar Avenue Southwest
	3rd Precinct	Rock of Life, CRC 1708 Southwest 8th Street
	4th Precinct	Mail Ballot
THIRD WARD:	1st Precinct	Refuge Church 1000 6th Street Southeast
	2nd Precinct	Highland Apartments 115 Southeast Becker Avenue
	3rd Precinct	Willmar Education and Arts Center 611 Southwest 5th Street
FOURTH WARD:	1st Precinct	Refuge Church 1000 6th Street Southeast
	2nd Precinct	Calvary Lutheran Church 302 Olena Avenue Southeast
	3rd Precinct	First Covenant Church 801 Southwest Willmar Avenue

Dated this 21st day of March 2022.

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-042

AUTHORIZATION TO EXECUTE PROFESSIONAL SERVICES CONTRACT WITH HERREID & ASSOCIATES FOR WORKPLACE ASSESSMENT PROCESS

Motion By: Nelsen Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a professional services agreement between the City of Willmar and Herreid & Associates Consulting for a Phased Approach to a Workplace Assessment Process Option 1 not-to-exceed $28,000 for the City of Willmar.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

RESOLUTION NO. 2022-043

RE-APPROPRIATING FUNDS FROM THE FIRE DEPARTMENT THERMAL IMAGING CAMERA TO THE FIRE DEPARTMENT FLOOR SCRUBBER PURCHASE FOR THE AMOUNT OF $6,475.00.

Motion By: Fagerlie Second By: Davis

BE IT RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, the acceptance of the quote from Hillyard of Hutchinson, MN in the amount of $6,475.00.

BE IT FURTHER RESOLVED, by the City council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to re-appropriate $6,475.00 from the Fire Department Thermal Imaging Camera to the Fire Department Floor Scrubber purchase.

BE IT FURTHER RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	Fire Department Thermal Imaging Camera amount, $6,475.00
Increase:	Fire Department Floor Scrubber, $6,475.00

Dated this 21st day of March, 2022.

/s/ Marv Calvin
MAYOR

ATTEST:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-044

A RESOLUTION AUTHORIZING ENTERING INTO COOPERATIVE CONSTRUCTION AGREEMENT BETWEEN THE CITY AND KANDIYOHI COUNTY FOR ANNUAL MAINTENANCE.

Motion By: Plowman Second By: Nelsen

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a Cooperative Construction Agreement between the City of Willmar and Kandiyohi County for annual maintenance.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING MINUTES – MARCH 28, 2022
11:45 AM – WMU AUDITORIUM

The Municipal Utilities Commission (MUC) met in its regular scheduled meeting on Monday, March 28, 2022, at 11:45 a.m. in the WMU Auditorium with the following Commissioners present: Bruce DeBlieck (via teleconference), Cole Erickson, Shawn Mueske, Dave Baumgart, Carol Laumer, and Kadar Abdi. Absent was Commissioner Kerry Johnson.

Others present at the meeting were: General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, IS Coordinator Mike Sangren, Executive Secretary Beth Mattheisen, City Attorney Robert Scott, City Councilman Michael O'Brien, and CPA Justin McGraw of Conway, Deuth & Schmiesing.

Commission Vice President Erickson opened the meeting by welcoming Attorney Scott who was attended in-person to become acquainted with newer members of the Commission. Following introductions, Attorney Scott thanked the Commission and staff for the opportunity to serve as legal counsel for the Willmar Municipal Utilities. He further expressed his appreciation for the continual positive work relationship and strong management efforts of the staff.

Following the introduction, reciting the Pledge of Allegiance was held. Commissioner Erickson continued by asking if any revisions were needed to the presented agenda. There being none, a resolution was requested to approve the consent agenda. Following review and discussion, Commissioner Mueske offered a resolution to approve the consent agenda as presented. Commissioner Baumgart seconded. As a matter of protocol, let the minutes reflect that all resolutions and motions were conducted by verbal roll call.

RESOLUTION NO. 13

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- Minutes from the March 14, 2022, Commission meeting; and,
- Bills represented by vouchers No. 20220369 to No. 20220414 and associated wire transfers inclusive in the amount of $1, 595,312.49.

Dated this 28th day of March 2022.

_____
Vice President

Attest:

_____
Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

At this time, Commissioner Erickson introduced CPA Justin McGraw from the accounting firm of Conway, Deuth & Schmiesing, PLLP. Mr. McGraw was in attendance to present the Commission with a report summarizing the 2021 Financial Statements & Accountants' Report for the Willmar Municipal Utilities. He informed the Commission that following a thorough review of the financial

statements and reporting records of the Willmar Municipal Utilities, it was determined that WMU is in total compliance with the provisions of laws, regulations, contracts, and agreements. Mr. McGraw further expressed his appreciation to Finance & Office Services Supervisor Prekker and WMU staff for the competent accounting practices being demonstrated and the leadership being provided. Following discussion, Commissioner Laumer offered a motion to accept the 2021 Financial Statements & Accountants' Report as presented. Commissioner Baumgart seconded the motion which carried by a vote of six ayes and zero nays. Following the acceptance, Commissioner Erickson expressed his appreciation to the staff for their work and efforts in completing the annual audit.

General Manager Harren informed the Commission that funding meetings with state legislators will be held on Tuesday, April 19th (exact times TBD). These meetings are in conjunction with the NE Water Treatment Plant funding bill requests which were recently introduced to both the Minnesota House and Senate (H.F. #3993/S.F. #3681).

General Manager Harren informed the Commission that meetings of both the WMU Labor and Planning Committees would be forthcoming. Tentative future Labor Committee agenda item(s) will include customer survey results, community events, new logo, software options for accounting & billing, and rate study. Tentative future Planning Committee agenda items will include water modeling & water treatment plant, agreement with David Turch & Associates (DTA), and new building.

For information: Upcoming meetings/events to note include:

- MRES Annual Meeting (Sioux Falls, SD): May 11-12
- APPA National Conference (Nashville, TN): June 10-15
- MMUA Summer Conference (Madden's Resort): August 22-24

There being no further business to come before the Commission, Commissioner Mueske offered a motion to adjourn. Commissioner Kadar seconded the motion which carried by a vote of six ayes and zero nays, and the meeting was adjourned at 12:15 pm.

Respectfully Submitted,

WILLMAR MUNICPAL UTILITIES

_____

Beth Mattheisen
Executive Secretary

ATTEST:

_____

Carol Laumer, Secretary

WILLMAR PLANNING COMMISSION
CITY OF WILLMAR, MN
WEDNESDAY, FEBRUARY 16, 2022

MINUTES

1. The Willmar Planning Commission met on Wednesday, February 16, 2022, at 6:30 p.m. at the Willmar City Offices Conference Room #1

   Members Present: Jonathan Marchand, Jeff Kimpling, Stephanie Carlson, Cletus Frank, Steven Dresler, and Stacy Holwerda

   Members Absent: Khalif Ahmed

   Other Present: Kayode Adiatu – Planner, Willard Huyck – Main Street Coordinator, Justice Walker - Planning and Development Director, Tim Ostby – Vinje Lutheran Church, Cheryl Schmidt – Vinje Lutheran Church, and Jan Dahl – Vinje Lutheran Church

2. MINUTES: Minutes from January 19th, 2022 and February 2nd, 2022 were reviewed and approved.

3. CHANGES OR ADDITIONS TO THE AGENDA: There were no changes or additions to the agenda.

4. UPDATES ON JAMES HOUSE, TINY HOMES, AND INDOOR GUN RANGE: Planner Adiatu provided the Commission with updates on James House, Tiny Homes, and the Indoor Gun Range. Commissioner Kimpling asked if the proposed Tiny Homes project would fit into an R-1 district. Director Walker responded that it would be a Planned Unit Development (PUD). Commissioner Kimpling also stated that the City should see if there is an appetite for creating a PUD before accepting a Purchase Agreement from Mr. Paffrath. Director Walker responded that staff and the Commission would review and approve the landscape and structural plans before creating a PUD. Chairperson Marchand asked if the City would allow interested persons to purchase and reuse the equipment in the closed gun range facility at the City Auditorium. Director Walker responded that he has not discussed such plan with Mr. Peterson.

5. COLUMBARIUM – CONDITIONAL USE PERMIT (CUP) PRELIMINARY: Planner Adiatu presented a proposed Conditional Use Permit Application by Mr. Ostby on behalf of the Vinje Lutheran Church located at 1101 Willmar Ave SW. Planner Adiatu further explained that the CUP application is to allow for the installation of a Columbarium on the South side of the Church, and that a Columbarium is allowed as

an accessory use in a R-2 district. Planner Adiatu then introduced Mr. Ostby to the Commission.

Mr. Ostby explained that a Columbarium is a receptacle for cremated remains and that Vinje Lutheran Church has been discussing these plans for three years. He further explained how they plan to install the Columbarium at the South entrance of the Church. Mr. Ostby informed the Commission that both the Utilities and Engineering Departments confirmed to him that there are no electrical, water or sewer lines laying under the proposed location of the Columbarium.

Commissioner Carlson asked how much the Columbarium weighs. Mr. Ostby responded that that he does not know but would circle back when he finds out. Commissioner Carlson sought clarification on how far down the footings will go. Mr. Ostby responded that the company they are working with is very specific in what the requirements are. Commissioner Dresler stated that he does not see them digging more than 6 ft down. Commissioner Carlson asked if they only plan to install one Columbarium. Mr. Ostby responded that they are only going to install one for now with a possibility to expand in the future.

Commissioner Kimpling stated that if the Commission approves the Conditional Use for Vinje Lutheran Church to install a Columbarium as an accessory use, the same process should be considered for other Churches if they approach the City. Director Walker responded that each CUP application would be allowed with unique conditions. Commissioner Frank and Commissioner Kimpling sought for clarification on the Ordinance that allows for a Columbarium as an accessory to a building. Staff noted their concerns and promised to do more findings on how other cities have allowed the installation of a Columbarium.

Commissioner Frank asked about the motivation for installing a Columbarium. Ms. Dahl responded that she facilitated the idea because she went through the process with another Church in the metro area. She further stated that the conversation has been ongoing with the same company that did the one in the metro area since 2018. She further clarified that the Columbarium could be moved to a designated cemetery location if the Vinje Lutheran Church no longer exists.

Director Walker stated that staff would look into incorporating a Columbarium as an accessory to an existing building in the City Ordinance. Commissioner Frank added that City staff and the City Council should look into this issue to determine whether a burial of cremated remains around Church buildings is a welcomed development in the City of Willmar. Commissioner Holwerda asked about their plans for pedestrians along road traffic during an interment with large congregation. Mr. Ostby responded that there are open green spaces in the side yards and could be a space for additional spots or structure around the facility.

Director Walker reiterated his commitment to working with applicants as things develop.

6. MISCELLANY: Chairperson Marchand requested that Commissioners review the newly drafted Planning Commission handbook and possibly consider it for adoption. Planner Adiatu also explained that he is working with City staff to see how the handbook could be made into a smaller size booklet. Chairperson Marchand asked that Commissioners should return their review, suggestion and/or recommendation by the next Planning Commission Meeting.

   Commissioner Kimpling motioned to adjourn the meeting, seconded by Commissioner Dresler. The motion carries.

   There being no further discussion, the meeting was adjourned at 7:30 p.m.

Best Regards,

Kayode Adiatu

Exhibit A

PARKS AND RECREATION BOARD
February 16, 2022 1:30PM
4 Season Shelter at Robbins Island

Members Present:	Tom Gilbertson, Al Setrum, Rand Middleton, Alissa Norsten Chloe Quinn, Jim Anderson
Staff Present:	Rob Baumgarn, Curt Hein, Rachel Centellas, Alex Sobieck
City Council Members:	Vicki Davis, Rick Fagerlie

Chairman Anderson called the meeting to order and took roll call. He asked for any additions or deletions to the agenda, there were none.

Chairman Anderson asked for approval of the January meeting minutes. Tom made a motion to approve and Rand seconded. All were in favor, motion approved.

There were no public comments.

The first item on the agenda was the Events and Recreation center indoor playground. There were funds allotted in the Events and Rec center project for an indoor playground to be included. Rob has provided three different options for the type of equipment in there. Staff has chosen option 2 as the preferred option, but has asked the board for their input. Discussion was has about the different types of options and safety concerns.

The next item on the agenda was the Invest in Willmar updates and turf field fencing discussion. The Recreation fields subcommittee has come back that there is a need for fencing around the turf fields. The fields need to be protected. The question is where you all fence around. Do you plan for future, or just do what you need right now? There was discussion about the future projects and needs for the fields and where the fencing should go. There will be more discussion with the school and city about where it should go and then be brought to the council. It will cost around $100,000-$150,000 to fence.

Robbins Island is close to being done. They are ordering tables and chairs for the shelters and will be ready for a May 1st opening.

Swansson fields and the recreation fields will start once the weather warms up and should take 6-8 weeks to complete after that.

The Events and Recreation Center is fully enclosed and the roof is being put up. The entrance is forming and is still on track to be completed September 2022.

Chairman Anderson moved on to talk about the Willmar Baseball Association Advertising Agreement. Rob explained this would be their third year with this agreement. They are able to put advertising signs up on the fields at Swansson field for $1 and keep all profits. Chairman Anderson asked for a motion and second to approve the agreement. Rand made a motion and Chloe seconded. All were in favor, motion approved.

Board member Rand Middleton wanted to talk about the Garfield ice rink. Rob explained that, that is still school property, but city staff does maintain the land. Rand said those rinks used to get a lot of use, but lately it hasn't been as much and he thinks it would be a wise investment to create a new warming house, closer to the ice and also a safer building. He believes it will create more desire to skate there if there is a more accessible building for all. There was discussion about the rinks and usage of the warming house.

Board member Rand Middleton also wanted to discuss the adult and youth soccer fields. Rob gave a quick overview of all the fields in Willmar currently and how he believes there is enough for the community. Rand asked about indoor soccer opportunities and Alex said she has youth indoor soccer right now, but currently the adults play at Kennedy.

The next item on the agenda was the archery park. It is about 5 years old and is located by the old wastewater treatment plant. Rob explained it has been hard to connect with archery club members about more opportunities for the park. The board discussed maybe there should be better signage for the park so people know it is there.

Alex was in attendance to talk about coordinators reports. She talked about her recent programs and what is coming up. And that she has been busy planning for summer.

There were no board announcements.

Chairman Anderson asked for a motion to adjourn the meeting. Tom made a motion and Chloe seconded. All were in favor. Meeting adjourned.

Report Selection:

Optional Report Title.....INCLUDES ONLY POSTED TRANS

INCLUSIONS:

Fund & Account.		thru	
Check.. Date.....	03/17/2022	thru	03/30/2022
Source Codes.....		thru	
Journal Entry Dates.....		thru	
Journal Entry Ids.....		thru	
Check.. Number.....		thru	
Project.....		thru	
Vendor.....		thru	
Invoice.....		thru	
Purchase Order.....		thru	
Bank.....		thru	
Payment Method...			
Totals Only?.....	N		
1099 Vendors Only?.....			
Lower Dollars Limit.....			
Create Excel file & Download	N		

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
J		01		MNWIPRT12	Y	S	6	066	10			

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ACCESSORIES 4 TRUCKS UNL 000329													
64435	03/30/22	FLOOR MATS FOR SQUADS	219.90		057851			D	-			GENERAL SUPPLIES	101.42411.0229
ACE ROLLOFFS & DISPOSAL 003696													
64436	03/30/22	GARBAGE SERVICE-MAR	46.15		231/3-22			D	-			CLEANING AND WAS	101.43425.0338
64436	03/30/22	GARBAGE SERVICE-MAR	49.56		233/3-22			D	-			CLEANING AND WAS	101.45435.0338
64436	03/30/22	GARBAGE SERVICE-MAR	154.51		234/3-22			D	-			CLEANING AND WAS	101.45433.0338
64436	03/30/22	GARBAGE SERVICE-MAR	274.06		236/3-22			D	-			CLEANING AND WAS	101.45432.0338
64436	03/30/22	GARBAGE SERVICE-MAR	52.70		237/3-22			D	-			CLEANING AND WAS	101.42412.0338
64436	03/30/22	GARBAGE SERVICE-MAR	64.74		238/3-22			D	-			CLEANING AND WAS	101.41408.0338
64436	03/30/22	GARBAGE SERVICE-MAR	64.74		238/3-22			D	-			CLEANING AND WAS	101.45427.0338
64436	03/30/22	GARBAGE SERVICE-MAR	202.64		239/3-22			D	-			CLEANING AND WAS	101.43425.0338
64436	03/30/22	GARBAGE SERVICE-MAR	21.15		239/3-22			D	-			CLEANING AND WAS	101.43425.0338
64436	03/30/22	GARBAGE SERVICE-MAR	24.23		240/3-22			D	-			CLEANING AND WAS	651.48484.0338
64436	03/30/22	GARBAGE SERVICE-MAR	209.71		241/3-22			D	-			CLEANING AND WAS	651.48484.0338
			1,164.19	*CHECK TOTAL									
		VENDOR TOTAL	1,164.19										
ALEX AIR APPARATUS INC 002061													
64437	03/30/22	AUTO EXTRICATION EQUIP	8,775.00		INV-45455			D	-			MACHINERY AND AU	450.42412.0553
ALPHA TRAINING & TACTICS 003136													
64438	03/30/22	BODY ARMOR	2,800.00		2022-090			D	-			SUBSISTENCE OF P	101.42411.0227
ALTEC INDUSTRIES INC 003132													
64439	03/30/22	BUCKET TRUCK INSPECTIO	1,006.94		50949618			D	-			MTCE. OF EQUIPME	101.43425.0334
64439	03/30/22	BUCKET TRUCK INSPECTION	754.53		50949623			D	-			MTCE. OF EQUIPME	101.43425.0334
			1,761.47	*CHECK TOTAL									
		VENDOR TOTAL	1,761.47										
AMAZON CAPITAL SERVICES 003557													
64440	03/30/22	WALL OUTLET-EVIDENCE RM	19.98		1JFT-QJ64-PVYP			D	-			MTCE. OF STRUCTU	101.42411.0225
64440	03/30/22	NEW RADIO EARPIECES	89.97		1LF9-VD9R-D1RD			D	-			SMALL TOOLS	101.42411.0221
64440	03/30/22	PAPER SHREDDER	33.84		1LWN-FWH9-6DKW			D	-			GENERAL SUPPLIES	101.42411.0229
64440	03/30/22	RADIO MICS	97.15		1PHF-NLXQ-TXPV			D	-			SMALL TOOLS	101.42411.0221
			240.94	*CHECK TOTAL									
		VENDOR TOTAL	240.94										
AVENU INSIGHTS & ANALYTI 000131													
64441	03/30/22	AS400 HOSTING-MAR	2,656.65		INVB-034151			D	-			PROFESSIONAL SER	101.41409.0446
AXON ENTERPRISE INC 002266													
64442	03/30/22	TASER TRNG CARTIDGES	1,890.00		INUS059379			D	-			GENERAL SUPPLIES	101.42411.0229
BAKER TILLY MUNICIPAL AD 003482													
64443	03/30/22	2022 BOND REDEMPTIONS	1,250.00		BTMA13548			D	-			PROFESSIONAL SER	312.47100.0446
64443	03/30/22	2022 BOND REDEMPTIONS	1,250.00		BTMA13548			D	-			PROFESSIONAL SER	313.47100.0446
64443	03/30/22	2022 BOND REDEMPTIONS	1,250.00		BTMA13548			D	-			PROFESSIONAL SER	314.47100.0446
64443	03/30/22	2022 BOND REDEMPTIONS	1,250.00		BTMA13548			D	-			PROFESSIONAL SER	315.47100.0446

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BAKER TILLY MUNICIPAL AD		003482											
64443	03/30/22	ARBITRAGE COMPLIANCE R	5,400.00		BTMA13593			D	-			PROFESSIONAL SER	350.47400.0446
			10,400.00	*CHECK TOTAL									
		VENDOR TOTAL	10,400.00										
BEST WESTERN PLUS		000900											
64444	03/30/22	LEISURE COMM. LUNCHES	182.14		204			D	-			TRAVEL-CONF.-SCH	208.45005.0333
BRAUN INTERTEC CORPORATI		000117											
64445	03/30/22	CONST. MATERIALS TESTI	1,427.50		B286880			D	-			PROFESSIONAL SER	420.45506.0446
BSE		001980											
64446	03/30/22	HEATER FOR MOTOR AST#3	188.84		923595573			D	-			MTCE. OF EQUIPME	651.48486.0224
64446	03/30/22	REPAIR TO MAU IN HEADWKS	419.10		923822053			D	-			MTCE. OF EQUIPME	651.48484.0224
			607.94	*CHECK TOTAL									
		VENDOR TOTAL	607.94										
BSN SPORTS LLC		003001											
64447	03/30/22	YOUTH SOFTBALL EQUIPMENT	509.76		916329464			D	-			GENERAL SUPPLIES	101.45432.0229
CANON FINANCIAL SERVICES		002336											
64448	03/30/22	COPIER LEASE-MAR	98.56		28254258			D	-			RENTS	101.41405.0440
CAPITAL ONE		003647											
64449	03/30/22	IPHONE ADAPTER	38.32		012022			D	-			GENERAL SUPPLIES	101.45432.0229
64449	03/30/22	YOUTH TENNIS RACKETS	42.40		012822			D	-			GENERAL SUPPLIES	101.45432.0229
64449	03/30/22	YOUTH TENNIS RACKET	12.46		02032022			D	-			GENERAL SUPPLIES	101.45432.0229
64449	03/30/22	BREAK ROOM SUPPLIES	61.04		021122			D	-			GENERAL SUPPLIES	651.48484.0229
64449	03/30/22	KEY FOB BATTERIES	11.84		022422			D	-			GENERAL SUPPLIES	101.42411.0229
			166.06	*CHECK TOTAL									
		VENDOR TOTAL	166.06										
CARDMEMBER SERVICE		002365											
422	03/25/22	#132487-CONTROL VALVES	277.78		STMT/2-22			M	-			INVENTORIES-MDSE	101.125000
422	03/25/22	2023 SCU CAMERA SUBSCRIP	24.00		STMT/2-22			M	-			PREPAID EXPENSES	101.128000
422	03/25/22	2023 AMAZON PRIME MBRSHP	32.19		STMT/2-22			M	-			PREPAID EXPENSES	101.128000
422	03/25/22	2022 ICMA MBRSHP DUES	1,240.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.41400.0443
422	03/25/22	OFFICE SUPPLIES	100.00		STMT/2-22			M	-			OFFICE SUPPLIES	101.41401.0220
422	03/25/22	OFFICE SUPPLIES	59.89		STMT/2-22			M	-			OFFICE SUPPLIES	101.41401.0220
422	03/25/22	OFFICE SUPPLIES	52.57		STMT/2-22			M	-			OFFICE SUPPLIES	101.41402.0220
422	03/25/22	LARCOM-DEPT WLCME LUNCH	69.81		STMT/2-22			M	-			SUBSISTENCE OF P	101.41402.0227
422	03/25/22	LARCOM-BLDG OFFICIAL LIC	50.00		STMT/2-22			M	-			LICENSES AND TAX	101.41402.0445
422	03/25/22	DATA RECOVERY	1,500.00		STMT/2-22			M	-			OTHER CHARGES	101.41402.0449
422	03/25/22	THOMPSON-SFTY WORKSHOP	20.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.41403.0333
422	03/25/22	DOC MONTHLY SOFTWARE	95.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.41409.0443
422	03/25/22	FILE TRANSFER SERV-FEB	100.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.41409.0443
422	03/25/22	OFFSITE BACKUP-FEB	29.97		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.41409.0443
422	03/25/22	INDEX CARDS	1.61		STMT/2-22			M	-			OFFICE SUPPLIES	101.41424.0220
422	03/25/22	PERMAGUARD ASSET TAGS	445.20		STMT/2-22			M	-			OFFICE SUPPLIES	101.42411.0220
422	03/25/22	COMPRESSOR	75.50		STMT/2-22			M	-			SMALL TOOLS	101.42411.0221

VENDOR NAME AND NUMBER

CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARDMEMBER SERVICE 002365													
422	03/25/22	FORENSICS COMP. CAMERA	244.00		STMT/2-22			M	-			SMALL TOOLS	101.42411.0221
422	03/25/22	CHALK REEL	19.29		STMT/2-22			M	-			MTCE. OF EQUIPME	101.42411.0224
422	03/25/22	WINTER HATS	767.96		STMT/2-22			M	-			SUBSISTENCE OF P	101.42411.0227
422	03/25/22	FIRST AID SUPPLIES	16.08		STMT/2-22			M	-			GENERAL SUPPLIES	101.42411.0229
422	03/25/22	BATTERIES	61.52		STMT/2-22			M	-			GENERAL SUPPLIES	101.42411.0229
422	03/25/22	LIEBL/VEARRIER-LODGING	423.84		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	HAYCRAFT-TRAINING REGIS.	225.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	GLOCK TRNG REGISTRATIO	1,000.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	SCHAEFBAUER-LDRSHP TRNG	250.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	LIVINGOOD-LDRSHP TRNG	250.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	FELT-MN CHIEFS CONF REG.	510.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	ANDERSON-SFTY WORKSHOP	20.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	FELT-SAFETY WORKSHOP	20.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42411.0333
422	03/25/22	2022 SCU CAMERA SUBSCRIP	96.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.42411.0443
422	03/25/22	POST LICENSE RENEWALS	900.00		STMT/2-22			M	-			LICENSES AND TAX	101.42411.0445
422	03/25/22	FOREIGN TRANSACTION FEE	2.40		STMT/2-22			M	-			OTHER CHARGES	101.42411.0449
422	03/25/22	OFFICE SUPPLIES	77.18		STMT/2-22			M	-			OFFICE SUPPLIES	101.42412.0220
422	03/25/22	OFFICE SUPPLIES	26.86		STMT/2-22			M	-			OFFICE SUPPLIES	101.42412.0220
422	03/25/22	UNIFORM PANTS	38.14		STMT/2-22			M	-			SUBSISTENCE OF P	101.42412.0227
422	03/25/22	BODY WIPES	96.00		STMT/2-22			M	-			GENERAL SUPPLIES	101.42412.0229
422	03/25/22	GRAVE-FDIC CONF REGIS.	639.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42412.0333
422	03/25/22	GILBERTSON-FDIC CONF REG	639.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42412.0333
422	03/25/22	WASIK-FDIC CONF REGIS.	639.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42412.0333
422	03/25/22	WESTLIE-FDIC CONF REGIS.	639.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42412.0333
422	03/25/22	LODGING-SCHEFFLER/GULBRA	280.60		STMT/2-22			M	-			TRAVEL-CONF.-SCH	101.42412.0333
422	03/25/22	2022 NFPA MBRSHP DUES	175.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.42412.0443
422	03/25/22	GRAVE-2022 NFSA MBRSHP	50.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.42412.0443
422	03/25/22	HANSON-2022 NFSA MBRSHP	50.00		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.42412.0443
422	03/25/22	REPL. RESTROOM SINK	440.26		STMT/2-22			M	-			MTCE. OF STRUCTU	101.43425.0225
422	03/25/22	INSPECTION RECORD TAGS	42.46		STMT/2-22			M	-			GENERAL SUPPLIES	101.43425.0229
422	03/25/22	ADHESIVE SAFETY LABELS	54.72		STMT/2-22			M	-			GENERAL SUPPLIES	101.43425.0229
422	03/25/22	MEDALS/AWARDS	28.04		STMT/2-22			M	-			GENERAL SUPPLIES	101.45432.0229
422	03/25/22	YOUTH PROGRAM EQUIPMENT	161.76		STMT/2-22			M	-			GENERAL SUPPLIES	101.45432.0229
422	03/25/22	AMAZON MEMBERSHIP-FEB	14.01		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.45432.0443
422	03/25/22	AD FOR JOB POSTING	125.00		STMT/2-22			M	-			ADVERTISING	101.45432.0447
422	03/25/22	YOUTH SPORTS MTG-MEALS	73.90		STMT/2-22			M	-			SUBSISTENCE OF P	101.45433.0227
422	03/25/22	CONCESSION SUPPLIES	71.96		STMT/2-22			M	-			GENERAL SUPPLIES	101.45433.0229
422	03/25/22	CONCESSION SUPPLIES	191.92		STMT/2-22			M	-			GENERAL SUPPLIES	101.45433.0229
422	03/25/22	FEB ACTIVITIES-SUPPLIES	81.15		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	COILED ELECTRIC BURNER	21.56		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	PLASTIC CUPS/SUPPLIES	35.60		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	4 COILED ELEC BURNERS	77.64		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	V-CARD CRAFT SUPPLIES	17.24		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	KITCHEN TOOLS	13.48		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	FEB ACTIVITIES-SUPPLIES	150.78		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	LASER POINTER	21.56		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	BULLETIN BOARD	58.24		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	ST PAT'S DAY SUPPLIES	20.34		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	ORIGAMI SUPPLIES	26.92		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARDMEMBER SERVICE		002365											
422	03/25/22	ORIGAMI SUPPLIES	11.99		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
422	03/25/22	2022 AMAZON PRIME MBRSHP	160.91		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.45435.0443
422	03/25/22	FACEBOOK ADVERTISING	15.00		STMT/2-22			M	-			ADVERTISING	101.45435.0447
422	03/25/22	FACEBOOK ADVERTISING	15.00		STMT/2-22			M	-			ADVERTISING	101.45435.0447
422	03/25/22	LIFE GUARD SWIM SUITS	245.50		STMT/2-22			M	-			GENERAL SUPPLIES	101.45437.0229
422	03/25/22	BIKE LOCK BATTERY	20.49		STMT/2-22			M	-			GENERAL SUPPLIES	236.45436.0229
422	03/25/22	2022 STREET PROJ OPN HSE	60.57		STMT/2-22			M	-			GENERAL SUPPLIES	422.48451.0229
422	03/25/22	SCADA PHONE LINE-FEB	33.83		STMT/2-22			M	-			COMMUNICATIONS	651.48484.0330
422	03/25/22	LINDAHL-MWOA CONF REGIS.	315.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	651.48484.0333
422	03/25/22	ROSEN-OPERATOR CLASS	240.00		STMT/2-22			M	-			TRAVEL-CONF.-SCH	651.48484.0333
422	03/25/22	RUTER-BIOSOLIDS REFRESHE	133.24		STMT/2-22			M	-			TRAVEL-CONF.-SCH	651.48486.0333
422	03/25/22	BOARD GAMES	25.49		STMT/2-22			M	-			GENERAL SUPPLIES	899.45435.0229
			15,334.95	*CHECK TOTAL									
		VENDOR TOTAL	15,334.95										
CARRANZA/NOE		002547											
64450	03/30/22	INTERPRETED 02/03/22	120.00		21		D	N	01			PROFESSIONAL SER	101.42411.0446
64450	03/30/22	INTERPRETED 02/13/22	120.00		25		D	N	01			PROFESSIONAL SER	101.42411.0446
			240.00	*CHECK TOTAL									
		VENDOR TOTAL	240.00										
CARRANZA/NORMA I		002542											
64451	03/30/22	INTERPRETED 01/29/22	120.00		20		D	N	01			PROFESSIONAL SER	101.42411.0446
64451	03/30/22	INTERPRETED 02/16/22	120.00		31		D	N	01			PROFESSIONAL SER	101.42411.0446
			240.00	*CHECK TOTAL									
		VENDOR TOTAL	240.00										
CENTRACARE		.03151											
64452	03/30/22	CANCEL-COMM CENTER RNTL	120.00		39049		D	-				REFUNDS AND REIM	101.41428.0882
CENTRACARE		003390											
64453	03/30/22	DRUG TESTING	25.00		3501401099/JAN		D	-				SUBSISTENCE OF P	101.43425.0337
CHAMBERLAIN OIL CO		000154											
64454	03/30/22	SCREW PUMP GREASE	426.18		389383-00		D	-				MOTOR FUELS AND	651.48484.0222
64454	03/30/22	OIL	733.35		390616-00		D	-				MOTOR FUELS AND	651.48484.0222
			1,159.53	*CHECK TOTAL									
		VENDOR TOTAL	1,159.53										
CHAPPELL CENTRAL INC		000156											
64455	03/30/22	BOILER MTCE-LABOR	145.80		SVC-102521		D	-				MTCE. OF EQUIPME	651.48484.0334
64455	03/30/22	INST. THERMOSTAT-PARTS	277.22		SVC-103668		D	-				MTCE. OF STRUCTU	101.41408.0225
64455	03/30/22	INST. THERMOSTAT-LABOR	291.60		SVC-103668		D	-				MTCE. OF STRUCTU	101.41408.0335
64455	03/30/22	RPR ZONE SENSOR	145.80		SVC-103696		D	-				MTCE. OF STRUCTU	101.45427.0335
			860.42	*CHECK TOTAL									
		VENDOR TOTAL	860.42										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CITY LINE TOWING		003708											
64456	03/30/22	TOWING CHARGES-FEB	83.43		22-00442			D	-			OTHER SERVICES	101.42411.0339
64456	03/30/22	TOWING CHARGES-FEB	83.43		22-00477			D	-			OTHER SERVICES	101.42411.0339
64456	03/30/22	TOWING CHARGES-FEB	83.43		22-00481			D	-			OTHER SERVICES	101.42411.0339
64456	03/30/22	TOWING CHARGES-FEB	83.43		22-00514			D	-			OTHER SERVICES	101.42411.0339
64456	03/30/22	TOWING CHARGES-FEB	83.43		22-00544			D	-			OTHER SERVICES	101.42411.0339
64456	03/30/22	TOWING CHARGES-FEB	208.43		22-00587			D	-			OTHER SERVICES	101.42411.0339
			625.58	*CHECK TOTAL									
		VENDOR TOTAL	625.58										
CLARKE AQUATIC SERVICES		003707											
64457	03/30/22	PMP-BAKER FIELD FOUNTA	8,319.00		000011542			D	-			LAND	450.45432.0550
CNA SURETY		003019											
64458	03/30/22	2023 RIGHT OF WAY BOND	33.28		71226749/22			D	-			PREPAID EXPENSES	101.128000
64458	03/30/22	2022 RIGHT OF WAY BOND	66.72		71226749/22			D	-			INSURANCES AND B	101.41428.0441
			100.00	*CHECK TOTAL									
		VENDOR TOTAL	100.00										
COALITION OF GREATER MN		000168											
64459	03/30/22	NELSEN-LEGIS. ACTION DAY	75.00		032422			D	-			TRAVEL-CONF.-SCH	101.41401.0333
CODE 4 SERVICES INC		002984											
64460	03/30/22	THERMAL IMAGE CAMERA	3,882.50		6957			D	-			MACHINERY AND AU	450.42411.0553
64460	03/30/22	#220867-EMERG. LIGHTS	2,951.22		7048			D	-			MACHINERY AND AU	450.42412.0553
			6,833.72	*CHECK TOTAL									
		VENDOR TOTAL	6,833.72										
COLEPAPERS INC		000170											
64461	03/30/22	CLEANING SUPPLIES	147.72		10118351			D	-			CLEANING AND WAS	101.41408.0228
64461	03/30/22	CUPS/KLEENEX/SUPPLIES	454.40		10118351			D	-			GENERAL SUPPLIES	101.41408.0229
			602.12	*CHECK TOTAL									
		VENDOR TOTAL	602.12										
COMMUNITY OF CHRIST REDE		.03147											
64462	03/30/22	CCR RETREAT FULFILLMENT	100.00		WLA CVB			D	-			OTHER CHARGES	208.45008.0449
COORDINATED BUSINESS SYS		003677											
64463	03/30/22	MANAGED PRINT SERVICES	94.55		INV208145			D	-			OFFICE SUPPLIES	208.45005.0220
64463	03/30/22	CONTRACT USAGE-MARCH	565.75		INV208168			D	-			MTCE. OF EQUIPME	101.41410.0334
			660.30	*CHECK TOTAL									
		VENDOR TOTAL	660.30										
CROW CHEMICAL & LIGHTING		000186											
64464	03/30/22	CLEANING SUPPLIES	185.94		120480			D	-			CLEANING AND WAS	651.48484.0228
64464	03/30/22	CLEANING SUPPLIES	6.90		120495			D	-			CLEANING AND WAS	101.43425.0228
64464	03/30/22	3 NIFTY NABBERS	86.25		120586			D	-			GENERAL SUPPLIES	101.43425.0229
64464	03/30/22	CLEANING SUPPLIES	103.19		120616			D	-			CLEANING AND WAS	101.43425.0228
			382.28	*CHECK TOTAL									
		VENDOR TOTAL	382.28										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
D&D ELECTRIC LLC 003686													
64465	03/30/22	EL #9 L.S. PUMP REPAIR	160.00		031422			D	-			MTCE. OF EQUIPME	651.48487.0334
DOOLEY'S PETROLEUM INC 000212													
64466	03/30/22	EXPIRED CNTRCT/OVER PYMT	280.94CR		2323/62519			D	-			GENERAL SUPPLIES	101.45432.0229
64466	03/30/22	PARTS FOR PROPANE TANK	106.54		6211			D	-			MTCE. OF EQUIPME	101.45432.0224
64466	03/30/22	PROPANE FOR SHELTER	670.47		957386			D	-			UTILITIES	101.45432.0332
			496.07	*CHECK TOTAL									
		VENDOR TOTAL	496.07										
DUININCK CONCRETE 000151													
64467	03/30/22	FEDERAL PATH PROJECT	19,040.79		1904/EST. 5			D	-			MTCE. OF OTHER I	400.48451.0336
ED'S SERVICE CENTER & SA 000231													
64468	03/30/22	TOWING CHARGES	160.00		140643			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	320.00		140870			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	160.00		141581			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	160.00		141597			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	160.00		141598			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	160.00		141611			D	-			OTHER SERVICES	101.42411.0339
64468	03/30/22	TOWING CHARGES	160.00		141907			D	-			OTHER SERVICES	101.42411.0339
			1,280.00	*CHECK TOTAL									
		VENDOR TOTAL	1,280.00										
ELECTRIC PUMP INC 000788													
64469	03/30/22	SPERRY L.S. REPAIR-PARTS	64.00		0073000-IN			D	-			MTCE. OF EQUIPME	651.48485.0224
64469	03/30/22	RPR TO IND. RAS PUMP #	6,702.19		0073045-IN			D	-			MTCE. OF EQUIPME	651.48484.0224
64469	03/30/22	RPR TO IND. RAS PUMP #	1,215.00		0073045-IN			D	-			MTCE. OF EQUIPME	651.48484.0334
64469	03/30/22	ADD.RPR TO IND RAS PMP	3,446.40		0073047-IN			D	-			MTCE. OF EQUIPME	651.48484.0224
64469	03/30/22	EL #9 L.S. REPAIR-LABO	1,301.50		0073058-IN			D	-			MTCE. OF EQUIPME	651.48487.0334
			12,729.09	*CHECK TOTAL									
		VENDOR TOTAL	12,729.09										
EMBROIDORI .02267													
64470	03/30/22	EMBROIDERED JACKETS	15.00		5124			D	-			SUBSISTENCE OF P	101.42412.0227
64470	03/30/22	EMBROIDERED JACKETS	3.00		5124			D	-			SUBSISTENCE OF P	101.43425.0227
64470	03/30/22	EMBROIDERED JACKETS	3.00		5124			D	-			SUBSISTENCE OF P	101.45435.0227
64470	03/30/22	EMBROIDERED JACKETS	9.00		5124			D	-			SUBSISTENCE OF P	651.48484.0227
64470	03/30/22	EMBROIDERED JACKETS	15.00		5125			D	-			SUBSISTENCE OF P	101.43418.0227
64470	03/30/22	EMBROIDERED JACKETS	15.00		5125			D	-			SUBSISTENCE OF P	101.43425.0227
			60.00	*CHECK TOTAL									
		VENDOR TOTAL	60.00										
ETTERMAN ENTERPRISES 001567													
64471	03/30/22	L.S. TRUCK SHACKLE SCREW	28.04		322392			D	N	01		SMALL TOOLS	651.48485.0221
FASTENAL COMPANY 001188													
64472	03/30/22	PLANT MECHANIC TOOLS	95.33		MNWIL200812			D	-			SMALL TOOLS	651.48484.0221

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
FASTENAL COMPANY 001188								
64472 03/30/22	SHOP TRUCK VISE	375.87		MNWIL200856		D -	SMALL TOOLS	651.48484.0221
		471.20	*CHECK TOTAL					
	VENDOR TOTAL	471.20						
FERGUSON ENTERPRISES INC 000810								
64473 03/30/22	SINK REPLACEMENT	232.64		9139672		D -	MTCE. OF STRUCTU	101.45433.0225
FIRST CLASS COLLISION & 001872								
64474 03/30/22	#190543 MAINT TRUCK	677.15		4072		D -	INSURANCE DEDUCT	101.41428.0822
FISCHER/BETH 002484								
64475 03/30/22	CELL PHONE-JAN,FEB,MAR	150.00		032822		D N 01	COMMUNICATIONS	208.45005.0330
FLEETPRIDE 002973								
64476 03/30/22	#192365 TAIL/BRAKE LIGHT	72.04		94994801		D -	INVENTORIES-MDSE	101.125000
64476 03/30/22	FILTERS	30.17		96982193		D -	INVENTORIES-MDSE	101.125000
		102.21	*CHECK TOTAL					
	VENDOR TOTAL	102.21						
GALLS LLC 000288								
64477 03/30/22	HAT & CHEST BADGE	329.49		020625606		D -	SUBSISTENCE OF P	101.42411.0227
64477 03/30/22	BADGE-LIVINGGOOD	171.99		020625607		D -	SUBSISTENCE OF P	101.42411.0227
		501.48	*CHECK TOTAL					
	VENDOR TOTAL	501.48						
GENERAL MAILING SERVICES 000293								
64478 03/30/22	FED EX CHARGES	45.79		62423		D -	POSTAGE	101.41402.0223
64478 03/30/22	UPS CHARGES	39.64		62423		D -	POSTAGE	101.41402.0223
64478 03/30/22	POSTAGE	0.73		62423		D -	POSTAGE	651.48484.0223
64478 03/30/22	POSTAGE	22.70		62466		D -	POSTAGE	101.42411.0223
		108.86	*CHECK TOTAL					
	VENDOR TOTAL	108.86						
GREAT NORTHERN ENVIRONME 003064								
64479 03/30/22	UV SYSTEM CLEANER	239.35		4061		D -	GENERAL SUPPLIES	651.48484.0229
HANSEN ADVERTISING SPECI 000321								
64480 03/30/22	UMPIRE SHIRTS	210.00		44200		D -	GENERAL SUPPLIES	101.45432.0229
64480 03/30/22	YOUTH REC FLAGS	584.88		45428		D -	ADVERTISING	101.45432.0447
		794.88	*CHECK TOTAL					
	VENDOR TOTAL	794.88						
HAUG IMPLEMENT CO - JOHN 000324								
64481 03/30/22	PAINT-SHOP SUPPLIES	26.26		412273		D -	GENERAL SUPPLIES	101.43425.0229
64481 03/30/22	#114532-O RING/HOSE FTNG	156.92		412554		D -	INVENTORIES-MDSE	101.125000
64481 03/30/22	HOSE FITTINGS	42.15		412597		D -	GENERAL SUPPLIES	651.48484.0229
		225.33	*CHECK TOTAL					
	VENDOR TOTAL	225.33						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
HAWKINS INC 000325													
64482	03/30/22	FERRIC CHLORIDE	7,014.06		6142726			D	-			GENERAL SUPPLIES	651.48484.0229
HAYCRAFT/ANTHONY 003278													
64483	03/30/22	TRAINING-PARKING REIMB.	20.25		031822			D	-			TRAVEL-CONF.-SCH	101.42411.0333
HIGH POINT NETWORKS INC 002299													
64484	03/30/22	DELL DESKTOP COMPUTER	1,789.00		191739			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	DELL MONITOR	584.00		191739			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	DELL LAPTOP	2,594.00		194394			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	SURFACE PRO TABLET	2,624.00		197742			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	STYLIST & SURFACE ACCS.	985.00		197742			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	MOUNT BRACKET	17.00		199682			D	-			SMALL TOOLS	101.41409.0221
64484	03/30/22	BACK-UP POWER TOWER	606.00		199746			D	-			SMALL TOOLS	101.41409.0221
			9,199.00	*CHECK TOTAL									
		VENDOR TOTAL	9,199.00										
HILLYARD\HUTCHINSON 000333													
64485	03/30/22	TRIDENT FLOOR SCRUBBER	3,700.00		604663663			D	-			SMALL TOOLS	101.43425.0221
64485	03/30/22	CLEANING SUPPLIES	1,215.38		604665265			D	-			CLEANING AND WAS	101.45433.0228
64485	03/30/22	5 RUGS FOR R.I.	1,590.00		604665266			D	-			SMALL TOOLS	101.45432.0221
64485	03/30/22	6 TRASH CANS- R.I.	1,014.18		604665267			D	-			SMALL TOOLS	101.45432.0221
64485	03/30/22	6 TRASH CANS- R.I.	253.60		604673659			D	-			SMALL TOOLS	101.45432.0221
64485	03/30/22	TRIDENT SCRUBBER MTCE	48.85		700497636			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	TRIDENT SCRUBBER MTCE	262.50		700497636			D	-			MTCE. OF EQUIPME	101.45435.0334
64485	03/30/22	VACUUM REPAIR	49.86		700497637			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	VACUUM REPAIR	78.75		700497637			D	-			MTCE. OF EQUIPME	101.45435.0334
64485	03/30/22	PARTS-SCRUBBER REPAIR	172.50		700497638			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	LABOR-SCRUBBER REPAIR	105.00		700497638			D	-			MTCE. OF EQUIPME	101.45435.0334
64485	03/30/22	VACUUM REPAIR-PARTS	26.30		700497639			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	VACUUM REPAIR-LABOR	52.50		700497639			D	-			MTCE. OF EQUIPME	101.45435.0334
64485	03/30/22	PARTS-VACUUM	67.45		700497640			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	LABOR-VACUUM	78.75		700497640			D	-			MTCE. OF EQUIPME	101.45435.0334
64485	03/30/22	ADV. FLR SCRUBBER MTCE	10.00		700497641			D	-			MTCE. OF EQUIPME	101.45435.0224
64485	03/30/22	ADV. FLR SCRUBBER MTCE	78.75		700497641			D	-			MTCE. OF EQUIPME	101.45435.0334
			8,804.37	*CHECK TOTAL									
		VENDOR TOTAL	8,804.37										
HOME DEPOT CREDIT SERVIC 000058													
64486	03/30/22	DRY ERASE WHITE BOARD	167.51		3192384			D	-			OFFICE SUPPLIES	101.42412.0220
INDEPENDENT SCHOOL DIST 000348													
64487	03/30/22	SCHL RETIREMENT PKG-FE	1,057.66		8547			D	-			PROFESSIONAL SER	101.45432.0446
INNOVATIVE OFFICE SOLUTI 003023													
64488	03/30/22	OFFICE SUPPLIES	68.79		IN3670535			D	-			OFFICE SUPPLIES	101.45432.0220
64488	03/30/22	CHAIR MAT	345.28		IN3670535			D	-			GENERAL SUPPLIES	101.45432.0229
64488	03/30/22	CHAIR MAT	345.28CR		IN3670535			D	-			GENERAL SUPPLIES	101.45432.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
INNOVATIVE OFFICE SOLUTI 003023													
64488	03/30/22	OFFICE SUPPLIES	195.98		IN3706696			D	-			OFFICE SUPPLIES	101.41410.0220
64488	03/30/22	OFFICE SUPPLIES	46.99		IN3708024			D	-			OFFICE SUPPLIES	101.41402.0220
64488	03/30/22	OFFICE SUPPLIES	226.39		IN3708106			D	-			OFFICE SUPPLIES	101.45432.0220
64488	03/30/22	OFFICE SUPPLIES	15.99		IN3710168			D	-			OFFICE SUPPLIES	101.41410.0220
64488	03/30/22	OFFICE SUPPLIES	17.75		IN3715206			D	-			OFFICE SUPPLIES	101.45432.0220
64488	03/30/22	OFFICE SUPPLIES	14.24		IN3717110			D	-			OFFICE SUPPLIES	101.41402.0220
64488	03/30/22	OFFICE SUPPLIES	69.20		IN3717110			D	-			OFFICE SUPPLIES	101.41405.0220
64488	03/30/22	OFFICE SUPPLIES	11.88		IN3717110			D	-			OFFICE SUPPLIES	101.41410.0220
64488	03/30/22	OFFICE SUPPLIES	34.20		IN3717110			D	-			OFFICE SUPPLIES	101.41420.0220
			701.41	*CHECK TOTAL									
		VENDOR TOTAL	701.41										
JAGUSH/JEFFREY 003037													
64489	03/30/22	MILEAGE 3/8-3/11/22	5.85		032422			D	-			TRAVEL-CONF.-SCH	101.43425.0333
64489	03/30/22	MILEAGE 3/8-3/11/22	16.38		032422			D	-			TRAVEL-CONF.-SCH	651.48484.0333
			22.23	*CHECK TOTAL									
		VENDOR TOTAL	22.23										
KANDIYOHI CO RECYCLING A 002296													
64490	03/30/22	LAMP RECYCLING	27.50		774			D	-			CLEANING AND WAS	101.41408.0338
KANDIYOHI CO SHERIFF'S D 001507													
64491	03/30/22	BATTERIES FOR RADIOS	730.00		2022-21			D	-			CIVIL DEFENSE	101.42428.0809
KIM'S ELECTRIC LLC 002849													
64492	03/30/22	SHOP ELECTRICAL UPDATE	971.87		1059			D	-			MTCE. OF STRUCTU	101.43425.0225
64492	03/30/22	SHOP ELECTRICAL UPDATE	1,176.00		1059			D	-			MTCE. OF STRUCTU	101.43425.0335
			2,147.87	*CHECK TOTAL									
		VENDOR TOTAL	2,147.87										
KING'S ELECTRIC LLC 003138													
64493	03/30/22	REPLACE 3 BALLAST	112.98		2026			D	-			MTCE. OF STRUCTU	101.41408.0225
64493	03/30/22	LABOR-REPLACE 3 BALLAST	100.00		2026			D	-			MTCE. OF STRUCTU	101.41408.0335
64493	03/30/22	PARTS-TIMER ON W/H PUMP	146.62		2026			D	-			MTCE. OF STRUCTU	101.45427.0225
64493	03/30/22	LABOR-TIMER OF W/H PUMP	210.00		2026			D	-			MTCE. OF STRUCTU	101.45427.0335
			569.60	*CHECK TOTAL									
		VENDOR TOTAL	569.60										
KRISS PREMIUM PRODUCTS I 002122													
64494	03/30/22	COOLING TOWER TREATMEN	1,003.26		177351			D	-			GENERAL SUPPLIES	101.45433.0229
LAKESIDE PRESS 001646													
64495	03/30/22	BUSINESS CARDS-J. ZWAGER	75.00		10935			D	-			PRINTING AND PUB	101.41402.0331
64495	03/30/22	BUSINESS CARDS-J. WALKER	75.00		10935			D	-			PRINTING AND PUB	101.41402.0331
64495	03/30/22	BUSINESS CARDS-J. LARCOM	50.00		10935			D	-			PRINTING AND PUB	101.41402.0331
			200.00	*CHECK TOTAL									
		VENDOR TOTAL	200.00										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LEAGUE OF MN CITIES 000412													
64496	03/30/22	CALVIN-LMC CONF REGIS.	439.00		362239			D	-			TRAVEL-CONF.-SCH	101.41400.0333
64496	03/30/22	VALIANT-LMC CONF REGIS.	439.00		362239			D	-			TRAVEL-CONF.-SCH	101.41401.0333
64496	03/30/22	NELSEN-LOSS CNTL WRKSHP	20.00		362330			D	-			TRAVEL-CONF.-SCH	101.41401.0333
			898.00	*CHECK TOTAL									
		VENDOR TOTAL	898.00										
LEAGUE OF MN CITIES INS 001189													
64497	03/30/22	WORKER'S COMP ADJUSTM	54,651.00		40000465/3-22			D	-			EMPLOYER INSUR.	101.41428.0114
LLOYD SECURITY INC 003376													
64498	03/30/22	2023 FIRE MONITORING	98.97		153888			D	-			PREPAID EXPENSES	101.128000
64498	03/30/22	2022 FIRE MONITORING	296.91		153888			D	-			MTCE. OF STRUCTU	101.43425.0335
			395.88	*CHECK TOTAL									
		VENDOR TOTAL	395.88										
LOCATORS & SUPPLIES INC 002162													
64499	03/30/22	MARKING PAINT	189.84		0298015-IN			D	-			GENERAL SUPPLIES	101.43425.0229
LSE ARCHITECTS INC 003580													
64500	03/30/22	WILLMAR REC/EVENT CNTR	6,750.00		3918			D	-			PROFESSIONAL SER	420.45506.0446
64500	03/30/22	WILLMAR REC/EVENT CNTR	6,750.00		3952			D	-			PROFESSIONAL SER	420.45506.0446
			13,500.00	*CHECK TOTAL									
		VENDOR TOTAL	13,500.00										
M.D. GRAPHICS 003263													
64501	03/30/22	#220867 EXPLORER DECALS	991.00		6/23/1916			D	-			MACHINERY AND AU	450.42412.0553
64501	03/30/22	#206090-REPL. DECALS	322.74		6027			D	-			MTCE. OF EQUIPME	101.42412.0224
64501	03/30/22	#206090-REPL. DECALS	228.00		6027			D	-			MTCE. OF EQUIPME	101.42412.0334
			1,541.74	*CHECK TOTAL									
		VENDOR TOTAL	1,541.74										
MACQUEEN EMERGENCY 003615													
64502	03/30/22	SCBA FACEPIECE REPLACE	1,039.96		P01997			D	-			MTCE. OF EQUIPME	101.42412.0224
64502	03/30/22	HELMET FRONTS	106.25		P02021			D	-			SUBSISTENCE OF P	101.42412.0227
			1,146.21	*CHECK TOTAL									
		VENDOR TOTAL	1,146.21										
MACQUEEN EQUIPMENT INC 000427													
64503	03/30/22	RESALE PARTS	544.10		P40792			D	-			INVENTORIES-MDSE	101.125000
MALLORY SAFETY AND SUPPL 003659													
64504	03/30/22	FIREFIGHTER BADGE	140.49		5311113			D	-			SUBSISTENCE OF P	101.42412.0227
64504	03/30/22	FIREFIGHTER BADGE	126.00		5311153			D	-			SUBSISTENCE OF P	101.42412.0227
64504	03/30/22	FIREFIGHTER BADGE	126.00		5313833			D	-			SUBSISTENCE OF P	101.42412.0227
			392.49	*CHECK TOTAL									
		VENDOR TOTAL	392.49										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MARCO TECHNOLOGIES LLC 000437													
64505	03/30/22	SHREDDING SERVICE	100.00CR		CM516196			D	-			PROFESSIONAL SER	101.41403.0446
64505	03/30/22	PRINT/PAGE COUNT	1,078.97		INV9779341			D	-			SUBSCRIPTIONS AN	101.41409.0443
			978.97	*CHECK TOTAL									
		VENDOR TOTAL	978.97										
MARCO TECHNOLOGIES LLC 001838													
64506	03/30/22	COPIER LEASE-MAR	187.31		466169208			D	-			RENTS	651.48484.0440
64506	03/30/22	COPIER LEASE-MAR	141.96		467246112			D	-			RENTS	101.42411.0440
			329.27	*CHECK TOTAL									
		VENDOR TOTAL	329.27										
MARCUS CONSTRUCTION CO I 000438													
64507	03/30/22	WILLMAR REC/EVENT CN	262,367.87		13043			D	-			PROFESSIONAL SER	420.45506.0446
64507	03/30/22	RECREATIONAL FIELDS	68,969.24		13048			D	-			PROFESSIONAL SER	420.45502.0446
			331,337.11	*CHECK TOTAL									
		VENDOR TOTAL	331,337.11										
MCMASTER-CARR SUPPLY CO 000446													
64508	03/30/22	AIR TANK REPAIR-PARTS	68.83		75080571			D	-			MTCE. OF EQUIPME	651.48486.0224
MENARDS 000449													
64509	03/30/22	CREDIT FOR DOUBLE PYMT	255.53CR		32235			D	-			MTCE. OF STRUCTU	101.45433.0225
64509	03/30/22	TEMP-FENCE	2,960.95		32825			D	-			PROFESSIONAL SER	420.45506.0446
64509	03/30/22	SQUEEGEE/UTILITY KNIFE	19.95		32851			D	-			SMALL TOOLS	101.41408.0221
64509	03/30/22	CLEANING SUPPLIES	31.41		32851			D	-			CLEANING AND WAS	101.41408.0228
64509	03/30/22	SUPPLIES	8.68		32851			D	-			GENERAL SUPPLIES	101.41408.0229
64509	03/30/22	LIGHT BULBS	64.98		33538			D	-			MTCE. OF STRUCTU	101.41408.0225
64509	03/30/22	WINDOW BLINDS	119.85		33538			D	-			GENERAL SUPPLIES	101.41408.0229
64509	03/30/22	DOOR HINGE	7.58		33606			D	-			MTCE. OF STRUCTU	101.43425.0225
64509	03/30/22	PVC PIPE	20.88		33654			D	-			GENERAL SUPPLIES	101.41408.0229
64509	03/30/22	BALL BUCKETS FOR SOFTBAL	15.96		33663			D	-			GENERAL SUPPLIES	101.45432.0229
64509	03/30/22	SIGNS FOR TURF FLD	319.30		33691			D	-			MTCE. OF OTHER I	101.45432.0226
64509	03/30/22	MAIL BOXES	142.36		33820			D	-			MTCE. OF OTHER I	101.43425.0226
64509	03/30/22	PICTURE HANGING STRIPS	4.76		34040			D	-			OFFICE SUPPLIES	101.41401.0220
64509	03/30/22	AIR FRESHENER	19.14		34040			D	-			GENERAL SUPPLIES	101.41401.0229
64509	03/30/22	CLEANING SUPPLIES	9.33		34042			D	-			OFFICE SUPPLIES	101.42412.0220
64509	03/30/22	SHELVING FOR GURI SHLTR	185.33		34055			D	-			MTCE. OF STRUCTU	101.43425.0225
			3,674.93	*CHECK TOTAL									
		VENDOR TOTAL	3,674.93										
MN DEPT OF REVENUE 000492													
421	03/18/22	SALES TAX-FEB	2,121.00		STMT/2-22			M	-			SALES TAX PAYABL	101.206000
421	03/18/22	USE TAX-FEB	27.57		STMT/2-22			M	-			SALES TAX PAYABL	101.206000
421	03/18/22	SALES TAX-FEB	1.26CR		STMT/2-22			M	-			OFFICE SUPPLIES	101.41400.0220
421	03/18/22	SALES TAX-FEB	3.54CR		STMT/2-22			M	-			OFFICE SUPPLIES	101.41402.0220
421	03/18/22	SALES TAX-FEB	57.93CR		STMT/2-22			M	-			SMALL TOOLS	101.42411.0221
421	03/18/22	SALES TAX-FEB	32.73CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.42411.0229
421	03/18/22	SALES TAX-FEB	12.60CR		STMT/2-22			M	-			SUBSISTENCE OF P	101.42412.0227
421	03/18/22	DIESEL FUEL TAX-FEB	363.76		STMT/2-22			M	-			MOTOR FUELS AND	101.43425.0222

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MN DEPT OF REVENUE		000492											
421	03/18/22	USE TAX-FEB	148.43		STMT/2-22			M	-			MOTOR FUELS AND	101.43425.0222
421	03/18/22	SALES TAX-FEB	13.69CR		STMT/2-22			M	-			MTCE. OF EQUIPME	101.43425.0224
421	03/18/22	SALES TAX-FEB	19.53CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.43425.0229
421	03/18/22	SALES TAX-FEB	20.57CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.45432.0229
421	03/18/22	SALES TAX-FEB	1.02CR		STMT/2-22			M	-			SUBSCRIPTIONS AN	101.45432.0443
421	03/18/22	SALES TAX-FEB	5.54CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.45433.0229
421	03/18/22	SALES TAX-FEB	10.24CR		STMT/2-22			M	-			OFFICE SUPPLIES	101.45435.0220
421	03/18/22	SALES TAX-FEB	18.89CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.45435.0229
421	03/18/22	SALES TAX-FEB	12.21CR		STMT/2-22			M	-			GENERAL SUPPLIES	101.45437.0229
421	03/18/22	SALES TAX-FEB	1.70CR		STMT/2-22			M	-			GENERAL SUPPLIES	651.48484.0229
421	03/18/22	DIESEL FUEL TAX-FEB	11.59		STMT/2-22			M	-			MOTOR FUELS AND	651.48485.0222
421	03/18/22	SALES TAX-FEB	5.55CR		STMT/2-22			M	-			GENERAL SUPPLIES	899.45435.0229
			2,455.35	*CHECK TOTAL									
		VENDOR TOTAL	2,455.35										
MN HWY SAFETY & RESEARCH		000352											
64510	03/30/22	EVO/PIT REFRESHER TRNG	455.00		337900-9098			D	-			TRAVEL-CONF.-SCH	101.42411.0333
MN STATE COMMUNITY &		.02889											
64511	03/30/22	KLAVETTER-FIRE SCHOOL	140.00		031522			D	-			TRAVEL-CONF.-SCH	101.42412.0333
64511	03/30/22	SLAGTER-FIRE SCHOOL	140.00		031522			D	-			TRAVEL-CONF.-SCH	101.42412.0333
			280.00	*CHECK TOTAL									
		VENDOR TOTAL	280.00										
MN STATE PATROL - CMV SE		002787											
64512	03/30/22	INSPECTION PRGRM DECALS	60.00		032122			D	-			GENERAL SUPPLIES	101.43425.0229
MN UC FUND		000524											
64513	03/30/22	UNEMPLOYMENT BENEFITS	5,820.62		7977283/3-22			D	-			RE-EMPLOYMENT IN	101.41428.0815
MUNICIPAL EMERGENCY SERV		000197											
64514	03/30/22	FIREFIGHTER GLOVES	958.27		IN1686502			D	-			SUBSISTENCE OF P	101.42412.0227
MUNICIPAL UTILITIES		000541											
64515	03/30/22	UTILITIES FOR MARCH	855.77		3/22			D	-			UTILITIES	101.42412.0332
64515	03/30/22	UTILITIES FOR MARCH	1,071.02		3/22			D	-			UTILITIES	101.43425.0332
64515	03/30/22	UTILITIES FOR MARCH	3,106.64		3/22			D	-			UTILITIES	230.43430.0332
64515	03/30/22	UTILITIES FOR MARCH	46,854.35		3/22			D	-			UTILITIES	651.48484.0332
64515	03/30/22	UTILITIES FOR MARCH	180.83		3/22			D	-			UTILITIES	651.48485.0332
			52,068.61	*CHECK TOTAL									
		VENDOR TOTAL	52,068.61										
MVTL LABORATORIES INC		000544											
64516	03/30/22	LAB TESTING	332.00		1133824			D	-			PROFESSIONAL SER	651.48484.0446
64516	03/30/22	LAB TESTING	48.00		1134424			D	-			PROFESSIONAL SER	651.48484.0446
64516	03/30/22	LAB TESTING	132.00		1135234			D	-			PROFESSIONAL SER	651.48484.0446
64516	03/30/22	LAB TESTING	48.00		1135567			D	-			PROFESSIONAL SER	651.48484.0446
			560.00	*CHECK TOTAL									
		VENDOR TOTAL	560.00										

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
NBS CALIBRATIONS 001167								
64517 03/30/22	CALIBRATE EVIDENCE SCA	1,096.11		00129275		D -	SMALL TOOLS	101.42411.0221
OPG-3 INC 003249								
64518 03/30/22	LASERFICHE LICENSES	1,794.48		5593		D -	LICENSES AND TAX	101.41409.0445
ORANGE 142 LLC 003622								
64519 03/30/22	DIG RETARGETING AD CMP	2,091.41		12255		D -	OTHER CHARGES	208.45010.0449
PAPER & THREADS LLC 002895								
64520 03/30/22	SPARE SHIRT/PATCHES EXPL	52.00		022022		D -	MTCE. OF EQUIPME	101.42411.0334
64520 03/30/22	CLTHG FOR WPD VOLUNTEERS	103.00		031122		D -	SUBSISTENCE OF P	101.42411.0227
		155.00	*CHECK TOTAL					
	VENDOR TOTAL	155.00						
PERKINS LUMBER CO INC 000604								
64521 03/30/22	WOOD FOR PICNIC TABLES	177.60		2112-138726		D -	MTCE. OF EQUIPME	101.43425.0224
64521 03/30/22	SHELTER MTCE-MATERIALS	279.90		2201-141553		D -	MTCE. OF STRUCTU	101.43425.0225
64521 03/30/22	BARRICADES	819.97		2202-142313		D -	MTCE. OF OTHER I	101.43425.0226
64521 03/30/22	BARRICADES	265.78		2202-142533		D -	MTCE. OF OTHER I	101.43425.0226
		1,543.25	*CHECK TOTAL					
	VENDOR TOTAL	1,543.25						
PREMIUM WATERS INC 000374								
64522 03/30/22	DRINKING WATER	19.50		329949/2-22		D -	SUBSISTENCE OF P	101.42412.0227
64522 03/30/22	SOFTENER SALT	88.00		329949/2-22		D -	GENERAL SUPPLIES	101.42412.0229
		107.50	*CHECK TOTAL					
	VENDOR TOTAL	107.50						
PRINT MASTERS 000624								
64523 03/30/22	INSPECTION FORMS	152.00		90042		D -	PRINTING AND PUB	101.41402.0331
PRO WATER SOLUTIONS 003529								
64524 03/30/22	SOFTENER SALT	367.50		3385		D -	GENERAL SUPPLIES	101.45433.0229
PRO-WEST & ASSOCIATES IN 003682								
64525 03/30/22	HUB SITE FOR COMP PLAN	497.68		006250		D -	PROFESSIONAL SER	101.41402.0446
QUALIFICATION TARGETS 000331								
64526 03/30/22	TRAINING TARGETS	492.22		22201053		D -	GENERAL SUPPLIES	101.42411.0229
QUICK SIGNS 001093								
64527 03/30/22	REC FIELDS SIGNAGE	351.00		179127		D -	GENERAL SUPPLIES	101.45432.0229
64527 03/30/22	TRUCK DECALS	66.00		179133		D -	MTCE. OF EQUIPME	651.48484.0224
64527 03/30/22	UPDATED EXISTING SIGNS	15.00		179161		D -	MTCE. OF OTHER I	101.43425.0226
		432.00	*CHECK TOTAL					
	VENDOR TOTAL	432.00						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REVIZE LLC		003242											
64528	03/30/22	2023 WEBSITE SUBSCRIP.	2,633.28		13270			D	-			PREPAID EXPENSES	101.128000
64528	03/30/22	2022 WEBSITE SUBSCRIP.	5,266.72		13270			D	-			SUBSCRIPTIONS AN	101.41409.0443
			7,900.00	*CHECK TOTAL									
		VENDOR TOTAL	7,900.00										
ROSEN/CHRIS		003475											
64529	03/30/22	TRAINING-MILEAGE REIMB.	77.22		031722			D	-			TRAVEL-CONF.-SCH	651.48484.0333
ROSENBAUER MINNESOTA LLC		003062											
64530	03/30/22	#130522-FUEL SYSTEM PART	323.97		0000051081			D	-			MTCE. OF EQUIPME	101.42412.0224
RULE TIRE SHOP		000665											
64531	03/30/22	#142845 TIRES	664.00		1-55830			D	-			INVENTORIES-MDSE	101.125000
RUNNING'S SUPPLY INC		001418											
64532	03/30/22	DOG FOOD	89.98		5562611			D	-			SUBSISTENCE OF P	101.42411.0227
64532	03/30/22	EXTRA KEYS	28.41		5562756			D	-			GENERAL SUPPLIES	101.42411.0229
64532	03/30/22	CARLSON-SAFETY BOOTS	175.00		5563132			D	-			SUBSISTENCE OF P	101.43425.0227
64532	03/30/22	ICE MELT	63.96		5564128			D	-			GENERAL SUPPLIES	101.43425.0229
64532	03/30/22	KEY CHAINS-IMPOUND LOT	3.48		5566809			D	-			GENERAL SUPPLIES	101.42411.0229
64532	03/30/22	ICE MELT	45.95		5566931			D	-			GENERAL SUPPLIES	101.45435.0229
64532	03/30/22	FIREARMS TRNG SUPPLIES	184.93		5567316			D	-			GENERAL SUPPLIES	101.42411.0229
			591.71	*CHECK TOTAL									
		VENDOR TOTAL	591.71										
SAINT PAUL'S OUTREACH		.03148											
64533	03/30/22	PROPOSAL FULFILLMENT-CVB	200.00		WLA CVB			D	-			OTHER CHARGES	208.45008.0449
SAVOY/TERRANCE		.03149											
64534	03/30/22	DAMAGE DEPOSIT REFUND	100.00		032422			D	-			REFUNDS AND REIM	101.41428.0882
SCHWANKE TRACTOR & TRUCK		000681											
64535	03/30/22	WING CART WHEELS	423.40		7979			D	-			MTCE. OF EQUIPME	101.43425.0224
SERVICE CENTER/CITY OF W		000685											
64536	03/30/22	EQUIPMENT REPAIR-PARTS	664.00		STMT/3-22			D	-			MTCE. OF EQUIPME	101.41402.0224
64536	03/30/22	EQUIPMENT REPAIR-PARTS	50.12		STMT/3-22			D	-			MTCE. OF EQUIPME	101.42411.0224
64536	03/30/22	EQUIPMENT REPAIR-PARTS	570.05		STMT/3-22			D	-			MTCE. OF EQUIPME	101.43425.0224
64536	03/30/22	GAS-66.11 GALLONS	203.41		02/22			D	-			MOTOR FUELS AND	101.41402.0222
64536	03/30/22	GAS-2,504.34 GALLONS	7,558.55		02/22			D	-			MOTOR FUELS AND	101.42411.0222
64536	03/30/22	DIESEL-226.78 GALLONS	690.98		02/22			D	-			MOTOR FUELS AND	101.42412.0222
64536	03/30/22	GAS-162.70 GALLONS	496.46		02/22			D	-			MOTOR FUELS AND	101.42412.0222
64536	03/30/22	DIESEL-2,803.68 GALLON	8,526.78		02/22			D	-			MOTOR FUELS AND	101.43425.0222
64536	03/30/22	GAS-629.87 GALLONS	1,897.48		02/22			D	-			MOTOR FUELS AND	101.43425.0222
64536	03/30/22	GAS-24.37 GALLONS	77.01		02/22			D	-			MOTOR FUELS AND	101.45433.0222
64536	03/30/22	DIESEL-41.05 GALLONS	113.71		02/22			D	-			MOTOR FUELS AND	651.48484.0222
64536	03/30/22	GAS-25.84 GALLONS	81.65		02/22			D	-			MOTOR FUELS AND	651.48484.0222
			20,930.20	*CHECK TOTAL									
		VENDOR TOTAL	20,930.20										

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
SNIPERCRAFT .03150								
64537 03/30/22	SPECIALIZED RIFLE TARGET	78.00		032822		D -	GENERAL SUPPLIES	101.42411.0229
SOBIECK/ALEXANDRA 003705								
64538 03/30/22	MILEAGE-BASEBALL MTG	38.61		031522		D -	SUBSISTENCE OF P	101.45432.0337
SPICER COMMERCIAL CLUB 002264								
64539 03/30/22	2022 SPICER COMML CLUB	155.00		032522		D -	SUBSCRIPTIONS AN	208.45005.0443
SPRINT 000578								
64540 03/30/22	CELL PHONE USAGE-FEB	69.98		317498885-166		D -	COMMUNICATIONS	101.41409.0330
SUMMIT FIRE PROTECTION 002555								
64541 03/30/22	ALARM MONITORING-2ND QT	126.00		150013004		D -	MTCE. OF STRUCTU	101.41408.0335
SURPLUS WAREHOUSE INC 000728								
64542 03/30/22	#192365 MARKER LIGHTS	60.95		4210		D -	INVENTORIES-MDSE	101.125000
SYSCO WESTERN MINNESOTA 000161								
64543 03/30/22	CONCESSION SUPPLIES	460.64		253108797		D -	GENERAL SUPPLIES	101.45433.0229
TACTICAL ADVANTAGE, LLC 003706								
64544 03/30/22	6 GLOCK 17 GEN5	1,578.99		2022-0021		D -	SMALL TOOLS	101.42411.0221
TEN17 MEDIA LLC 003589								
64545 03/30/22	WEBSITE/SOC. MEDIA WOR	1,250.00		1172		D -	PROFESSIONAL SER	235.41402.0446
64545 03/30/22	WEBSITE/SOC. MEDIA WOR	1,250.00		1182		D -	PROFESSIONAL SER	235.41402.0446
64545 03/30/22	WEBSITE/SOC. MEDIA WOR	1,250.00		1189		D -	PROFESSIONAL SER	235.41402.0446
		3,750.00	*CHECK TOTAL					
	VENDOR TOTAL	3,750.00						
THOMAS TOOL AND SUPPLY I 001530								
64546 03/30/22	TABLE SAW REPLACEMENT	3,484.00		M89166		D -	SMALL TOOLS	101.45435.0221
TITAN MACHINERY 003375								
64547 03/30/22	CUTTING EDGES	1,570.52		16546494 GP		D -	MTCE. OF EQUIPME	101.43425.0224
64547 03/30/22	CUTTING EDGES	1,290.00CR		16546508 GP		D -	MTCE. OF EQUIPME	101.43425.0224
		280.52	*CHECK TOTAL					
	VENDOR TOTAL	280.52						
TURCH & ASSOCIATES/DAVID 002156								
64548 03/30/22	PROF. SERVICES-FEB	1,500.00		STMT/2-22		D -	PROFESSIONAL SER	101.41401.0446
UNIVERSAL SPEEDY PRINT O 000765								
64549 03/30/22	DOOR HANGER	135.30		140286		D -	PRINTING AND PUB	804.42412.0331
64549 03/30/22	DOOR HANGER	183.74		140783		D -	PRINTING AND PUB	804.42412.0331
		319.04	*CHECK TOTAL					
	VENDOR TOTAL	319.04						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
UVEON TECHNOLOGIES LLC 002968													
64550	03/30/22	UV SYSTEM-PARTS	3,194.00		22-552			D	-			MTCE. OF EQUIPME	651.48484.0224
VERIZON WIRELESS 002915													
64551	03/30/22	CELL PHONE USAGE-FEB	3,080.00		9901389897			D	-			COMMUNICATIONS	101.41409.0330
VULCAN INDUSTRIES INC 002906													
64552	03/30/22	SCREEN PRESS GASKETS	216.50		22083-17099			D	-			MTCE. OF EQUIPME	651.48484.0224
WATCHGUARD VIDEO 003279													
64553	03/30/22	BODY CAM CABLE	75.00		ACCINV0034793			D	-			MTCE. OF EQUIPME	101.42411.0224
WEST CENTRAL COMMUNICATI 000796													
64554	03/30/22	PAGER REPAIR-LABOR	17.50		092735S			D	-			MTCE. OF EQUIPME	101.42412.0334
64554	03/30/22	INST. RADIO IN LS TRUCK	96.89		093413S			D	-			MTCE. OF EQUIPME	651.48485.0224
64554	03/30/22	INST. RADIO IN LS TRUCK	200.00		093413S			D	-			MTCE. OF EQUIPME	651.48485.0334
			314.39	*CHECK TOTAL									
		VENDOR TOTAL	314.39										
WEST CENTRAL PRINTING 000803													
64555	03/30/22	STAMP PAD AND INK	20.75		22908			D	-			OFFICE SUPPLIES	101.42411.0220
WEST CENTRAL SANITATION 000805													
64556	03/30/22	RECYCLING-APR	95.66		12404999			D	-			CLEANING AND WAS	101.43425.0338
64556	03/30/22	RECYCLING-APR	95.66		12404999			D	-			CLEANING AND WAS	101.45433.0338
64556	03/30/22	RECYCLING-APR	38.04		12404999			D	-			CLEANING AND WAS	101.45435.0338
			229.36	*CHECK TOTAL									
		VENDOR TOTAL	229.36										
WEST CENTRAL TROPHIES 000808													
64557	03/30/22	ACCOUNTABILITY TAGS	10.00		7466			D	-			SUBSISTENCE OF P	101.42411.0227
64557	03/30/22	LOCKER PLATES	27.00		7466			D	-			SUBSISTENCE OF P	101.42412.0227
			37.00	*CHECK TOTAL									
		VENDOR TOTAL	37.00										
WILLMAR AUTO VALUE 002689													
64558	03/30/22	BALL BEARINGS	439.88		22425964			D	-			MTCE. OF OTHER I	101.43425.0226
64558	03/30/22	#121380 EVAP P. SOLENOID	36.99		22430307			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	#125503 WATER PUMP	107.99		22430732			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	#173236 BRAKE PADS/ROTOR	124.99		22430878			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	#114532 HYD FITTING	21.18		22431074			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	HYD FITTINGS INVENTORY	63.54		22431080			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	MTCE TRUCK-HOOK/PICK SET	10.99		22431523			D	-			SMALL TOOLS	651.48484.0221
64558	03/30/22	MTCE TRUCK-ENGINE OIL	44.98		22431523			D	-			MOTOR FUELS AND	651.48484.0222
64558	03/30/22	RESALE BATTERY	168.94		22431538			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	#073219 BATTERY	120.06		22431776			D	-			INVENTORIES-MDSE	101.125000
64558	03/30/22	SHOP SUPPLIES	11.99		22431777			D	-			GENERAL SUPPLIES	101.43425.0229
64558	03/30/22	SHOP SUPPLIES	93.56		22431862			D	-			GENERAL SUPPLIES	101.43425.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR AUTO VALUE 002689													
64558	03/30/22	IND. BLOWER PARTS	104.95		22431945			D	-			MTCE. OF EQUIPME	651.48484.0224
64558	03/30/22	#169534 BATTERY	124.95		22432686			D	-			INVENTORIES-MDSE	101.125000
			1,474.99	*CHECK TOTAL									
		VENDOR TOTAL	1,474.99										
WILLMAR BUS SERVICE 000813													
64559	03/30/22	BUS SERV-EXPLORERS CONF.	250.00		WPD 421423			D	-			TRAVEL-CONF.-SCH	101.42411.0333
64559	03/30/22	BUS SERV-EXPLORERS CONF.	250.00		WPD 421423			D	-			TRAVEL-CONF.-SCH	802.42411.0333
			500.00	*CHECK TOTAL									
		VENDOR TOTAL	500.00										
WILLMAR CHAMBER OF COMME 000812													
64560	03/30/22	ELECTR-OMAHA SPORTS SHOW	132.00		021622			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	TABLES-OMAHA SPORTS SHOW	479.95		021922			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	2023 GOOGLE ONE SUBSCR.	16.59		022122			D	-			PREPAID EXPENSES	208.128000
64560	03/30/22	2022 GOOGLE ONE SUBSCR.	83.40		022122			D	-			SUBSCRIPTIONS AN	208.45005.0443
64560	03/30/22	OFFICE 365 SUBSCRIP.	7.54		022322			D	-			COMMUNICATIONS	208.45005.0330
64560	03/30/22	NTBK-CONVENTION PLANNING	751.89		022422			D	-			OTHER CHARGES	208.45008.0449
64560	03/30/22	FOREIGN TRANSACTION FEE	15.03		022422			D	-			OTHER CHARGES	208.45008.0449
64560	03/30/22	WINTERFEST MEETING	19.31		022422			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	MV88+ VIDEO KIT	269.63		022622			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	TOURISM CNFR DINN-FISCHE	26.14		022822			D	-			TRAVEL-CONF.-SCH	208.45005.0333
64560	03/30/22	TEN17 MEDIA VIDEO/ADVE	3,250.00		022822			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	GOOGLE ADVERTISING	338.17		030122			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	TOURISM CNFR LDG-FISCHER	106.45		030222			D	-			TRAVEL-CONF.-SCH	208.45005.0333
64560	03/30/22	SPORTS SHOW SUPPLIES	199.37		030222			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	ELECTR-SIOUX FALLS SPRTS	53.25		030322			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	TABLE-NW SPORTS SHOW	204.60		030322			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	ELECTR-NW SPORTS SHOW	165.00		030322			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	SOCIAL MEDIA CONTEST	50.00		030422			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	2023 LUMEN5 VIDEO PLATFO	238.00		030622			D	-			PREPAID EXPENSES	208.128000
64560	03/30/22	2022 LUMEN5 VIDEO PLAT	1,190.00		030622			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	FOREIGN TRANSACTION FEE	28.56		030622			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	SUPPLIES FOR SPORTS SHOW	43.12		030822			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	SUPPLIES FOR SPORTS SHOW	98.13		030822			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	TABLE-SIOUX FALLS SPORTS	107.57		030822			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	NW SPRTS SHOW VOLUN BADG	12.00		030922			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	NW SRPTS SHOW PRKG-FISCH	12.00		031022			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	NW SPRTS SHOW LNCH-FISCH	14.27		031022			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	OFFICE SUPPLIES	41.76		031322			D	-			OFFICE SUPPLIES	208.45005.0220
64560	03/30/22	TELEPHONE CHARGES-MAR	14.00		031322			D	-			COMMUNICATIONS	208.45005.0330
64560	03/30/22	NW SRPTS SHOW PRKG-FISCH	7.00		031322			D	-			TRAVEL-CONF.-SCH	208.45006.0333
64560	03/30/22	NW SPRTS SHOW LNCH-FISCH	9.67		031322			D	-			OTHER CHARGES	208.45010.0449
64560	03/30/22	POP FOR CVB MEETINGS	27.07		031422			D	-			TRAVEL-CONF.-SCH	208.45005.0333
64560	03/30/22	CVB BOARD LUNCHES	112.00		031422			D	-			TRAVEL-CONF.-SCH	208.45005.0333
			8,123.47	*CHECK TOTAL									
		VENDOR TOTAL	8,123.47										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR FORKLIFT INC 002705													
64561	03/30/22	SCISSORLIFT INSPECTION	244.81		74274			D	-			MTCE. OF EQUIPME	101.45433.0334
WILLMAR WARHAWKS 003287													
64562	03/30/22	CONCESSION INCOME SPLI	1,449.82		1222			D	-			PROFESSIONAL SER	101.45433.0446
WINDSTREAM 002100													
64563	03/30/22	PHONE SERV-MAR	73.83		STMT/3-22			D	-			COMMUNICATIONS	101.45433.0330

VENDOR NAME AND NUMBER CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:		680,721.34						

RECORDS PRINTED - 000449

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	182,618.66
208	CONVENTION & VISITORS BUREAU	11,096.57
230	WILLMAR MUNICIPAL AIRPORT	3,106.64
235	WILLMAR MAIN STREET	3,750.00
236	BIKE SHARE PROGRAM	20.49
312	D.S. - 2012 BOND	1,250.00
313	D.S. - 2013 BOND	1,250.00
314	D.S. - 2014 BOND	1,250.00
315	D.S. - 2015 BOND	1,250.00
350	RICE HOSPITAL DEBT SERVICE	5,400.00
400	S.A.B.F. - 2020	19,040.79
420	LOCAL OPT SALES TAX PROJECTS	349,225.56
422	S.A.B.F. - 2022A	60.57
450	CAPITAL IMPROVEMENT FUND	24,918.72
651	WASTE TREATMENT	75,894.36
802	LAW ENFORCEMENT EXPLORER FD	250.00
804	FIRE DEPT EXPLORER FUND	319.04
899	DONATION FUND (AGENCY)	19.94
TOTAL ALL FUNDS		680,721.34

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	680,721.34
TOTAL ALL BANKS		680,721.34

City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	5.F.
Agenda Section:	Consent	**Originating Department:**	Airport
Resolution	Yes	**Prepared by:**	Eric Rudningen Airport Manager
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	2	**Presented By:**	Eric Rudningen Airport Manager
Item:	Grant Agreement for Federal Airport Expenses Reimbursement Pass-through Authorization		

RECOMMENDED ACTION:
Motion By: _____Second By: _____, to adopt the resolution authorizing the Mayor and City Administrator to sign the pass-through agreement with MNDOT.

OVERVIEW:
The Willmar Municipal Airport is eligible for ARPA funds distributed by the FAA. In MN all FAA funds are required to pass through MNDOT and then on to local sponsors. This resolution will allow City Administration to execute the pass-through agreement.

BUDGETARY/FISCAL ISSUES:
The total ARPA funding amount is $59,000

ATTACHMENTS:
Council Resolution
MNDOT Agreement

RESOLUTION NO.

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AGENCY AGREEMENT FOR FEDERAL AIRPORT EXPENSES REIMBURSEMENT

Motion By:_____ Second By:_____

IT IS RESOLVED by the City of Willmar as follows:

1 That the state of Minnesota Agreement No. 1050025, "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. A3401-C3 at the Willmar Municipal-John L. Rice Field is accepted.

2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Willmar.

Dated this 4th day of April, 2022

_____
MAYOR

Attest:

_____
CITY CLERK

STATE OF MINNESOTA

AGENCY AGREEMENT for

FEDERAL AIRPORT EXPENSES REIMBURSEMENT

This agreement is entered into by and between the City of Willmar ("Local Government") and the State of Minnesota, acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Local Government has received an Airport Rescue Grant ("ARG") under the American Rescue Plan Act of 2021 (H.R. 1319, Public Law 117-2) ("ARPA") directly from the Federal Aviation Administration ("FAA") to reimburse eligible airport expenses at Local Government's airport.
2. This agreement is not a subgrant of the ARG funds. The FAA will be conducting oversight and monitoring the ARG funding (see ARPA FAQs for more information, at: https://www.faa.gov/airports/airport_rescue_grants/media/20211124_ARPA_FAQs.pdf).
3. Pursuant to Minnesota Statutes Sections 360.016 and 360.039, subd. 2, the Local Government desires MnDOT to act as the Local Government's agent in accepting the federal funds on the Local Government's behalf and disbursing the federal funds to the Local Government for expenses at the airport.

AGREEMENT TERMS

1. Term of Agreement

1.1. Effective Date: This agreement will be effective on the date the MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2.

1.2. Expiration Date: This agreement will expire on September 30, 2024.

2. Local Government's Duties

2.1. The Local Government designates MnDOT to act as its agent in accepting the federal funds on its behalf and disbursing the federal funds to the Local Government for airport expenses deemed allowable by the FAA under the ARPA Act.

2.2. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to disburse the federal aid sought by the Local Government.

2.3. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations. The Local Government will comply with all requirements and assurances in the ARG Grant, which is incorporated into this contract by reference.

3. MnDOT's Duties

3.1. MnDOT accepts designation as agent of the Local Government for the receipt of the federal funds and disbursement of the federal funds to the Local Government and will act in accordance herewith.

3.2. MnDOT will make the necessary requests to the FAA for authorization to disburse federal funds for airport expenses and for reimbursement of eligible costs under the ARPA Act.

3.3. MnDOT may withhold federal funds where the FAA determines that airport expenditures were not made in compliance with federal requirements.

3.4. MnDOT, the FAA, or duly authorized representatives of the state and federal government will have the right to audit the work performed under this agreement. The Local Government will make available all books, records, and documents pertaining to the work hereunder, for a minimum of six years following the closing of the contract.

4. Payment

4.1. **Eligibility.** Eligible expenses under the act include costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments for the Willmar Municipal-John L Rice Field Airport. Eligible expenses will be determined by the Federal Aviation Administration. Eligible expenses will be determined in accordance with FAA's Policy and Procedures Concerning the Use of Airport Revenues, 64 Federal Register 7696 (64 FR 7696), as amended by 79 Federal Register 66282 (79 FR 66282), which is incorporated into this agreement by reference, and the ARPA Act.

4.2. **Reimbursement.** Local Government has been awarded 59,000 in Federal ARPA Act funding to reimburse federally-eligible expenses at airport(s) it operates. Local Government will be reimbursed for 100% of federally-eligible expenses not reimbursed by any other source. The Local Government will pay any part of the cost or expense that is not paid by federal, state, or other funds. MnDOT will receive the federal funds to be paid by the FAA for eligible expenses and will reimburse the Local Government from said federal funds for each payment request, subject to the limits of those funds.

4.3. **Payment Requests.** The Local Government will prepare payment requests in accordance with the terms of the federal award.

4.3.1. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may work directly with FAA to receive the federal funds under the ARPA Act grant pursuant to any terms and conditions imposed by FAA.

4.4. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for the Local Government's failure to comply with federal requirements. The Local Government agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

4.5. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement and submit all financial, performance, and other reports as required by the terms of the Federal award. The FAA will determine whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed.

5. Conditions of Payment.

Local Government's use of federal funds disbursed under this agreement must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive reimbursement under this Agreement for expenses that are not eligible as described in Section 4.1 above.

6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Jessica McBroom, or her successor or designee.

Title: Grants Specialist

Email: jessica.mcbroom@state.mn.us

6.2. The Local Government's Authorized Representative is:

Name: Leslie Valiant

Title: City Administrator

Email: lvaliant@willmarmn.gov

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.

7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

8. Liability and Claims

8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability. Minnesota Statutes Section 466.04 governs Local Government Liability.

8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to this agreement. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any and all lawful claims or costs arising out of or incidental to Local Government's acts or omissions under this agreement and any *ultra vires* acts, including reasonable attorney fees incurred by MnDOT.

9. Audits

9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.

9.2. All requests for reimbursement are subject to audit by FAA or MnDOT.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this agreement, and as it

applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement.

11. **Workers Compensation.** The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. **Termination for Cause.** MnDOT may terminate this agreement if Local Government fails to observe or perform any of the terms, conditions, or covenants required to be observed or performed by it pursuant to this agreement and such failure continues for a period of 30 calendar days after MnDOT has given written notice to Local Government of such default or, in the event that such default shall be incapable of cure with reasonable diligence during said 30 day period, shall have failed to commence to cure said default within 30 days of the date of said notice and to diligently pursue the same to completion.

14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a federal or state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this agreement.

16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59, if applicable, which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17. **Limitation.** Under this contract, MnDOT is only responsible for disbursing funds. Nothing in this contract will be construed to make MnDOT a principal, co-principal, partner, or joint venturer with respect to this agreement.

MnDOT may provide technical advice and assistance as requested by the Local Government, however, the Local Government will remain responsible for all aspects of administering this agreement.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

LOCAL GOVERNMENT

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By:_____

Title:_____

Date:_____

By:_____

Title:_____

Date:_____

STATE ENCUMBRANCE VERIFICATION

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

By:_____

Date:_____

SWIFT Contract #_____

SWIFT Purchase Order #_____

DEPARTMENT OF TRANSPORTATION

By:_____

Title:_____

Date:_____

MnDOT CONTRACT MANAGEMENT

By:_____

Date:_____

MnDOT GRANT UNIT

By: _____

Date: _____

FAA Dakota-Minnesota Airport District Office
Minnesota Program Manager Assignments

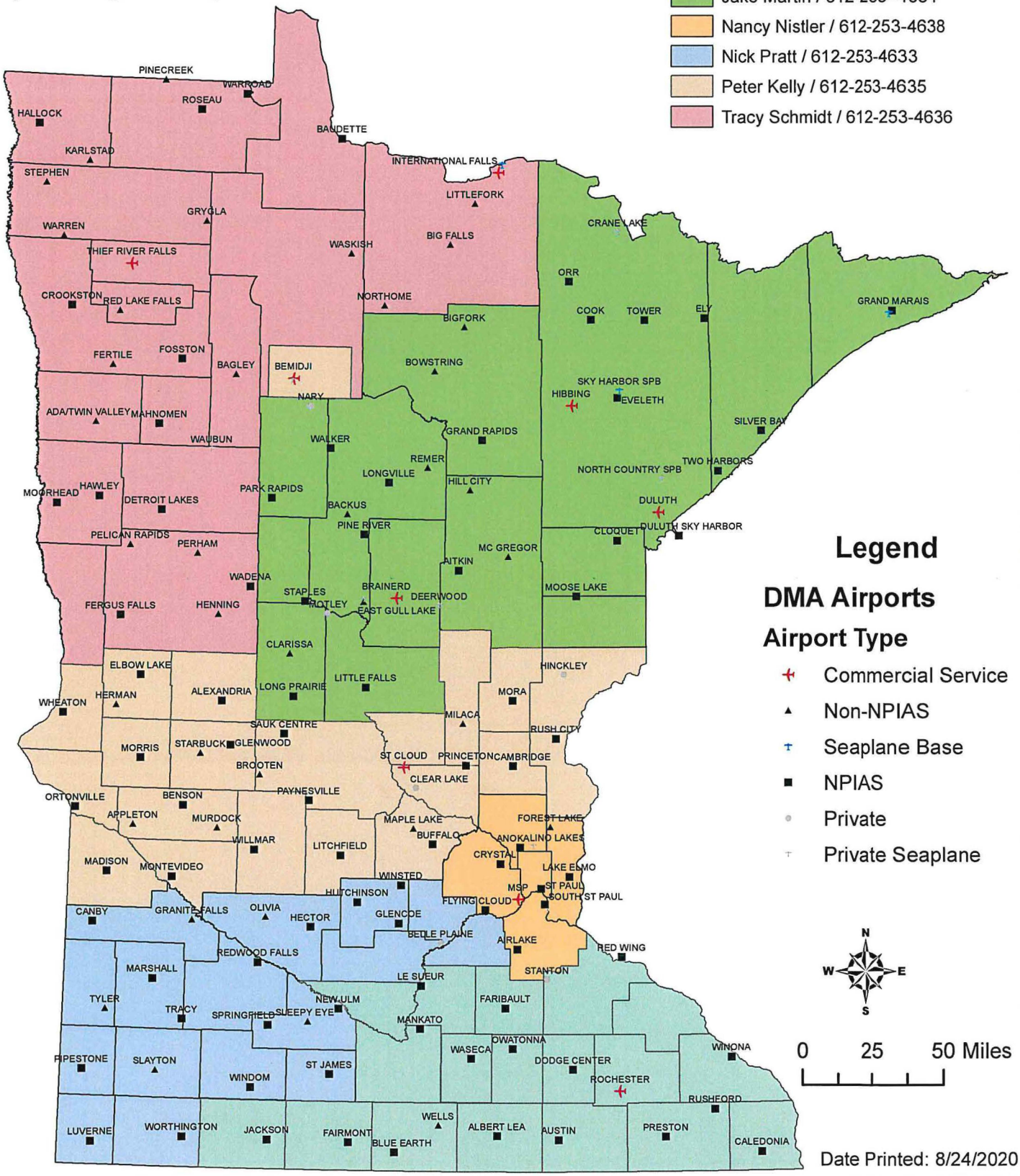
DMA ADO Manager: Andy Peek 612-253-4631

MN Deputy Manager: Lindsay Butler	612-253-4630
Community Planner: Gina Mitchell	612-253-4641
Environmental Specialist: Josh Fitzpatrick	612-253-4639
Airports Program Analyst: Vacant	612-253-4643

Program Manager Assignments

Program Manager / Phone

- Ben Garrow / 612-253-4640
- Jake Martin / 612-253- 4634
- Nancy Nistler / 612-253-4638
- Nick Pratt / 612-253-4633
- Peter Kelly / 612-253-4635
- Tracy Schmidt / 612-253-4636



Date Printed: 8/24/2020

Approved 3/22/2022

MINUTES
Central Community Transit
Operations Board

Tuesday, December 21, 2021
10:00 a.m.
Zoom Video Conference – Willmar Office

Members via Video/Phone:	Amanda Becker, Paul Bukovich, Jeff Filipek, Jodi Findley, Deb Grunwald, Jill Pelzel, Michelle Prahl, Judy Thompson, Jan Wrase
Members Absent:	Chad Christianson, Donna Whitcomb
Staff via Video/Phone:	Tiffany Collins, Transit Director; Doug Sweeter, Operations Coordinator; Patti Flannigan, Office Coordinator
Staff Absent:	Donna Anderson, Assistant Transit Director

Introductions

The meeting was called to order. Introductions were given by roll call. Members Present: Amanda Becker, Jeff Filipek, Jodi Findley, Deb Grunwald, Jill Pelzel, Michelle Prahl, Judy Thompson, Jan Wrase.
(Paul Bukovich joined the meeting at 10:15 a.m.)

Approval of Agenda

No additions or changes to the agenda. **Jeff Filipek made a motion to approve the agenda. Judy Thompson seconded the motion, which carried.**

Approval of Minutes

Deb Grunwald made a motion to approve the minutes from September 28, 2021. Jan Wrase seconded the motion, which carried.

Director's Update

Financials Review - Tiffany reviewed financials through November. Farebox Cash and Prepaid (2010.1 & 2010.2) collected $20,345 in November and Special Services (2024) collecting

$40,848. The 2018-2019 MnDOT New Service Expansion (2028.11) overpayment of $14,231 was returned. Funds will be carried over for the 2020 & 2021 bus orders. Reviewed Checking, Savings, Savings Direct and MPT Reserve Accounts. (Paul Bukovich joined at 10:15) Expenditures target of 4.2% reflected higher as the total 24-month YTD for Personnel at 29.2% remaining; lower hours were placed out in 2020 due to COVID and unable to hire for the H/R position. PTO payouts have taken place. Administration Computer Expense (1161) billing for three new computers was recently received. Vehicle Charges for fuel consist of three main fuel sources; City of Willmar (back-up Walt's), Farmers Co-op Oil for Olivia and Central Counties Co-op for Litchfield. A large purchase for Tires (1240) was made in preparation for winter. Operations Charges for cleaning and PPE expenses coded under Other Rep/Maint. (1340) and COVID (1340.3), Lease/Rental (1350) for continued agreements. Capital Expenditures budget balance remains for 2020 & 2021 bus contracts. General Transportation Volunteer Driver Program Revenues for Title III Donations, Cost Share, Title III-B Grant and Contracts collected $58,245 in November. Expenses include personnel, benefits and operational costs. The 2019 and 2020 audit invoices were recently received; presentation will be upcoming for the 2020 audit. Elderly/Disabled 5310 transportation was provided for Fall Leaf Tours, Barn Theatre Performances, and Christmas Light Tours. Group rides are increasing from last year.

Ridership - Doug Sweeter reported ridership is increasing and dispatchers are doing a great job fitting in ride requests. Meal deliveries remain, the Evening Willmar route continues to end early, Saturday service is only running 1 route in place of 2, and Sunday service is not running at this time. The 5310 Group Ride program is coming back slowly. Light Tours took place for group ride outings. Tiffany Collins updated meal deliveries are dropping off in Renville County; were utilizing 2 buses and now down to 1 bus. Food Shelf deliveries remain taking place in Renville County. Willmar Meals on Wheels with WCI are going strong. WCI delivered a very nice lunch to CCT as a thank you for delivery efforts.

Joint Powers Board Updates - Forward motion in wages took place at the 12-10-21 Joint Powers Board Meeting. Employee wages were increased $1.25 per hour, paid effective 11-29-21 and a 2% labor contract increase will take effect 1-1-22. This will then bring the starting driver wage to $16.07, plus years of experience option. Staff have been tremendous and working extra; additional days, overtime and even adjusting medical leaves. Willmar Facility plans are being worked on.

Volunteer Driver Program Update - The program continues to grow and remain looking for Volunteer Drivers. Requests are coming in from surrounding counties and remain accommodating as able, dialysis patients are needing to travel further for service. RTCC has reached out to counties and placed together videos for recruiting and promoting the Volunteer Driver Program and how to utilize public transit or become a transit driver.

Committee Updates - Summary of Meetings - Transit Director

Committee meeting minutes were included for review:
Systems Resource Committee - November 2, 2021 (no October or December meetings).
Administration Committee - October 13, 2021, November 10, 2021 (no December meeting).

Committee suggestions regarding retention and recruitment were shared with the Joint Powers Board at the 12-10-21 meeting, some of the items were great ideas, however unable to support with the labor contract language. Discussion was brought forward by Joint Powers Board Members to inquire on local area gift cards for staff.

RTCC Updates

Terry Smith RTCC Coordinator remains working on driver recruitments for both bus transportation and the volunteer driver program. The need remains to fill the gaps for transportation. The 2021 Transportation Surveys are in circulation to gather data for public needs and gaps. Representatives rode on the CCT buses to assist with the surveys and WCI provided assistance to consumers in filling out the surveys. Information is desired from non-transit users as well.

"My-Ride" - Fare Collection Project - Update

Equipment has been ordered and expected to be received this week. The 10 units will be installed on the Meeker County buses to utilize the equipment in one area for service. Training is hopeful to be done locally. "My-Ride" project will provide for electronic payment options onto a refillable reader card. Work remains to ensure each agency maintains their current fare structure as CCT, UCAP and Prairie Five Rides are all unique.

Other Updates

In-person vs. Zoom meetings - Discussion took place for thoughts on holding the monthly committee meetings via Zoom and the quarterly Operations Board Meetings in person; suggestion for hybrid meeting options given the current unknown situation with COVID-19.

The H/R position remains open; few applicants, unfortunately not with the desired work experience level. An entry level position may need to be considered.

Members were asked to share transportation challenges and/or positive comments from the community. Members reported that food deliveries and vaccination transportation is appreciated and that CCT is meeting the needs of most people. Drivers are doing a great job and the dispatchers are wonderful to work with and appreciate their willingness to look at different angles to accommodate transportation for patients after dialysis treatments; it becomes difficult for the patients after treatment if they need to wait. It will be nice once CCT has more drivers and leeway for availability. Service needs remain in Willmar for later evening hours and Sunday service. Agencies are working with CCT regarding schedule adjustments for consumers that are not arriving to work on time. Challenges with transportation needs for children with non-medical psychosocial needs.

Meeting Set Up/Dates

Operations Board Meeting: March 22, 2022 - 10:00 a.m.

Committee Meetings:
System Resource Committee: January 4, 2022 - 1:00 p.m.
Administration Committee: January 12, 2022 - 8:00 a.m.

Central Community Transit Joint Powers Board Meeting: January 14, 2022 - 9:00 a.m.

Adjourn Meeting

Deb Grunwald made a motion to adjourn the meeting. Jodi Findley seconded the motion, which carried.

The meeting adjourned at 11:07 a.m.

Submitted by,
Patti Flannigan
Office Coordinator

City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	9.
Agenda Section:	Regular	**Originating Department:**	Engineering Department
Resolution	Yes	**Prepared by:**	Engineering Department
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	17	**Presented By:**	Jared Voge, P.E. Interim City Engineer
Item:	Consider adoption of resolutions awarding the 2022 street reconstruction projects and adopting their as-bid budgets.		

RECOMMENDED ACTIONS:

Motion By: _____Second By: _____, to adopt the resolution awarding Project No. 2201-A to Voss Plumbing & Heating/Voss Concrete & Masonry in the amount of $2,197,554.35 and authorize signatures on the agreement.

Motion By: _____Second By: _____, to adopt the as-bid budget for Project No. 2201-A in the amount of $2,693,958.

Motion By: _____Second By: _____, to adopt the resolution awarding Project No. 2201-B to Duininck, Inc. in the amount of $1,382,205.29 and authorize signatures on the agreement.

Motion By: _____Second By: _____, to adopt the as-bid budget for Project No. 2201-B in the amount of $1,704,480.

Motion By: _____Second By: _____, to adopt the resolution awarding Project No. 2201-C to Voss Plumbing & Heating/Voss Concrete & Masonry in the amount of $1,169,645.85 and authorize signatures on the agreement.

Motion By: _____Second By: _____, to adopt the as-bid budget for Project No. 2201-C in the amount of $1,425,891.

Motion By: _____Second By: _____, to adopt the resolution awarding Project No. 2201-D to Duininck, Inc. in the amount of $1,197,019.20 and authorize signatures on the agreement.

Motion By: _____Second By: _____, to adopt the as-bid budget for Project No. 2201-D in the amount of $1,499,924.

OVERVIEW:

Bids were opened on March 23rd for the 2022 street reconstruction projects.

Project No. 2201-A: Reconstruction of 6th Street SW from 19th Avenue to Willmar Avenue

- Low Bidder: Voss Plumbing & Heating/Voss Concrete & Masonry $2,197,554.35

Project No. 2201-B: Reconstruction of Charlotte Street SE from Johanna Avenue to Becker Avenue

- Low Bidder: Duininck, Inc. $1,382,205.29

Project No. 2201-C: Reconstruction of Industrial Drive SW Service Road

- Low Bidder: Voss Plumbing & Heating/Voss Concrete & Masonry $1,169,645.85

Project No. 2201-D: Reconstruction of 13th Street SW from Litchfield Avenue to Trott Avenue, Litchfield Avenue SW from 13th Street to 11th Street

- Low Bidder: Duininck, Inc. $1,197,019.20

BUDGETARY/FISCAL ISSUES:
Sources of funding for the 2022 Improvement Projects includes monies from Willmar Municipal Utilities, assessments, state aid funds, Local Option Sales Tax, and bond proceeds.

ATTACHMENTS:
Project Construction Costs
Council Resolutions
Bid Tabulations
As-Bid Budgets
Plan Title Sheets

2022 Street Reconstruction Projects
Construction Costs

Project	Engineer's Construction Bid Estimate	Construction Bid	Contingencies	Professional Engineering Services	Bond Fees	Total Project Cost
6th Street SW	$2,329,488	$2,197,554	$109,878	$366,735	$19,791	$2,693,958
Charlotte Street SE	$1,472,267	$1,382,205	$69,110	$240,640	$12,525	$1,704,480
13th Street & Litchfield Avenue	$1,347,822	$1,169,646	$58,482	$187,290	$10,473	$1,425,891
Industrial Drive SW Service Road	$1,284,777	$1,197,019	$59,851	$232,025	$11,029	$1,499,924
Totals	**$6,434,354**	**$5,946,424**	**$297,321**	**$1,026,690**	**$53,818**	**Grand Total $7,324,253**

Resolution No._____

A RESOLUTION AWARDING PROJECT NO. 2201-A TO VOSS PLUMBING & HEATING/VOSS CONCRETE & MASONRY IN THE AMOUNT OF $2,197,554.35.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Voss Plumbing & Heating/Voss Concrete & Masonry of Paynesville, MN for Project No. 2201-A is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $2,197,554.35.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

RESOLUTION NO. ___
PROJECT NO. 2201-A AS-BID BUDGET
TOTAL COST $2,693,958
*Budget Amounts are Essential

Motion By:_____ Second By:_____

Code		
PERSONNEL SERVICES		
10* Salaries Reg. Employees		
11* Overtime Reg. Employees		
12* Salaries Temp. Employees		
13* Employer Pension Contr.		
14* Employer Ins. Contr.		
TOTAL		**$0.00**
SUPPLIES		
20* Office Supplies		
21* Small Tools		
22* Motor Fuels & Lubricants		
23* Postage		
24 Mtce. of Equipment		
25 Mtce. of Structures		
26 Mtce. of Other Improvements		
27 Subsistenance of Persons		
28 Cleaning & Waste Removal		
29* General Supplies		
TOTAL		**$0.00**
OTHER SERVICES		
33* Travel-Conf.-Schools		
34 Mtce. of Equipment		
35 Mtce. of Structures		
36* Mtce. of Other Impr.	$2,197,554	
37 Subsistence of Persons		
38 Cleaning & Waste Removal		
39* Other Services	$109,878	
TOTAL	**$2,307,432**	
OTHER CHARGES		
46* Prof. Serv.	$366,735	
48 Admin OH (Transfer)	$19,791	
TOTAL	**$386,526**	
GRAND TOTAL	**$2,693,958**	

RECEIVABLES	
Assessments Prop Owners	$827,597
Community Investment	$834,841
MSA	$0
MUC	$350,742
WTP	$482,007
LOST	$198,771
COUNTY	$0
TOTAL	**$2,693,958**

FINANCING	
Bonds	$1,662,438
LOST	$198,771
MSA	$0
WTP	$482,007
MUC	$350,742
COUNTY	$0
TOTAL	**$2,693,958**
GRAND TOTAL	**$2,693,958**

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

BID TABULATION

PROJECT: 6TH STREET SW RECONSTRUCTION
WILLMAR, MN

DATE: MARCH 23, 2022

TIME: 1:15 P.M.

PROJECT NO. 0W1.125727 / 2022-A

QUEST PROJECT NO. 8137169

ENGINEER'S ESTIMATE: $2,329,487.50

BIDDERS	BASE BID
1. Voss Plumbing & Heating/ Voss Concrete & Masonry Paynesville, MN	$2,197,554.35
2. Northdale Construction Company, Inc. Albertville, MN	$2,208,898.71
3. Duininck, Inc. Prinsburg, MN	$2,220,214.59
4. G M Contracting, Inc. Lake Crystal, MN	$2,362,156.31
5. Kuechle Underground Inc. Kimball, MN	$2,450,577.79
6. Crow River Construction New London, MN	$2,486,207.75

BOLTON & MENK

Real People. Real Solutions.

CITY OF WILLMAR, MN

CONSTRUCTION PLANS FOR

6TH STREET SW RECONSTRUCTION

SANITARY SEWER, WATERMAIN, STORM SEWER & STREET RECONSTRUCTION

FEBRUARY, 2022

RESOURCE LIST

CITY ADMINISTRATOR
LESLIE VALIANT
CITY HALL
333 6TH STREET SW
WILLMAR, MN 56201
PHONE: (320) 235-4913
FAX: (320) 235-4917
EMAIL: lvaliant@willmarmn.gov

INTERIM CITY ENGINEER
JARED VOGE, P.E.
2040 U.S. HIGHWAY 12 EAST
WILLMAR, MN 56201
PHONE: (320) 231-3956
CELL: (612) 756-0326
EMAIL: jared.voge@bolton-menk.com

CONSULTANT
BOLTON & MENK, INC.
JOSHUA HALVORSON, P.E.
2040 U.S. HIGHWAY 12 EAST
WILLMAR, MN 56201
PHONE: (320) 231-3956
CELL: (320) 905-3520
FAX: (320) 231-9710
EMAIL: joshua.halvorson@bolton-menk.com

WATER
WILLMAR MUNICIPAL UTILITIES
ALAN NEER
MATT KADERLIK
700 LITCHFIELD AVENUE SW
P.O. BOX 937
WILLMAR, MN
PHONE: (320) 235-4422
CELL: (320) 212-8583 (ALAN)
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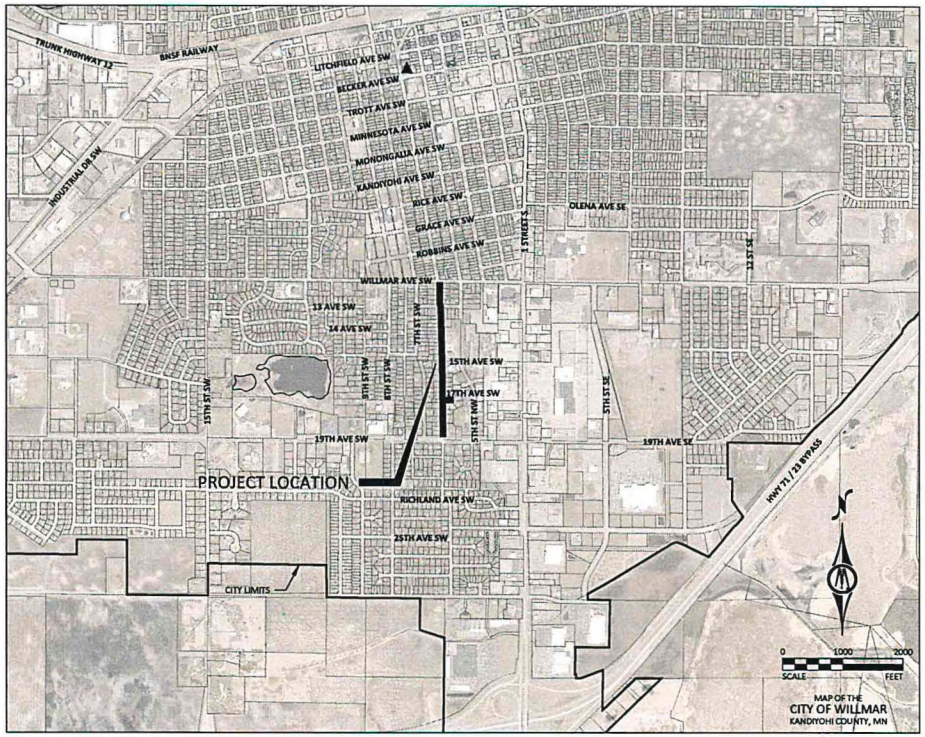
chris.bechtold@arvig.com



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP LEGEND

PROJECT LIMITS
CITY HALL

SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	ESTIMATED QUANTITIES
G2.02 - G2.03	EXISTING UTILITY MAPS
G2.04 - G2.06	PROPOSED UTILITY MAPS
CIVIL	
	EXISTING CONDITIONS & REMOVALS
C0.01 - C0.02	6TH STREET SW & 17TH AVE SW
	DETAILS
C1.01	TYPICAL SECTIONS
C1.02	STREET & SIGN
C1.03	SANITARY SEWER
C1.04 - C1.05	WATERMAIN
C1.06	STORM SEWER
C1.07 - C1.08	WATERMAIN TRACER WIRE
C1.09 - C1.14	PEDESTRIAN CURB RAMP
	STORMWATER POLLUTION PREVENTION PLAN (SWPPP)
C2.01 - C2.03	PROJECT INFORMATION, NARRATIVE, SITE AND SOILS MAP
C2.04	DETAILS
C2.05 - C2.06	SWPPP PLANS
	SANITARY SEWER & WATERMAIN PLAN & PROFILE
C4.01 - C4.04	6TH STREET SW
C4.05	17TH AVENUE SW
C4.06	15TH AVENUE SW & 13TH AVE SW
	STORM SEWER PLAN & PROFILE
C5.01 - C5.03	6TH STREET SW
C5.04	17TH AVENUE SW
	STREET PLAN & PROFILE
C6.01 - C6.04	6TH STREET SW
C6.05	17TH AVENUE SW
	PEDESTRIAN RAMP DETAILS
C6.06	6TH STREET SW & 19TH AVENUE SW
	INTERSECTION DETAILS
C6.07 - C6.11	6TH STREET SW
C6.12	17TH AVENUE SW
	TRAFFIC CONTROL, PHASING PLAN
C7.01	TRAFFIC CONTROL
C7.02	PHASING
	CROSS SECTIONS
C8.01 - C8.12	6TH STREET SW
C8.13 - C8.14	17TH AVENUE SW

THIS PLAN SET CONTAINS 70 SHEETS.

+ BM=1133.24
T.O.N. HYDRANT NE QUAD
19TH AVENUE SW & 6TH STREET SW

PROJECT DATUM: KANDIYOHI COUNTY COORDINATES
HORIZONTAL: NAD 83
VERTICAL: NAVD 88

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOSHUA J. HALVORSON
LIC. NO. 46291 DATE 02/23/2022

BOLTON & MENK
2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

CITY OF Willmar

DESIGNED	SJJ
DRAWN	JB / MBL / JS
CHECKED	JAV
CLIENT PROJ. NO.	OW1.125727 / 2201-A

NO.	BULLETIN	DATE
	BID	02/23/2022

CITY OF WILLMAR, MINNESOTA
6TH STREET SW RECONSTRUCTION
TITLE SHEET

SHEET G0.01

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H:\Willmar\125727 - 6th Street SW Reconstruction\Plans\G0.01 Title Sheet.dwg 2/2/2022 2:33:49 PM

Resolution No._____

A RESOLUTION AWARDING PROJECT NO. 2201-B TO DUININCK, INC. IN THE AMOUNT OF $1,382,205.29.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Duininck, Inc. of Prinsburg, MN for Project No. 2201-B is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,382,205.29.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

RESOLUTION NO. ___
PROJECT NO. 2201-B AS-BID BUDGET
TOTAL COST $1,704,480
*Budget Amounts are Essential

Motion By:_____ Second By:_____

Code		
PERSONNEL SERVICES		
10*	Salaries Reg. Employees	
11*	Overtime Reg. Employees	
12*	Salaries Temp. Employees	
13*	Employer Pension Contr.	
14*	Employer Ins. Contr.	
	TOTAL	**$0.00**
SUPPLIES		
20*	Office Supplies	
21*	Small Tools	
22*	Motor Fuels & Lubricants	
23*	Postage	
24	Mtce. of Equipment	
25	Mtce. of Structures	
26	Mtce. of Other Improvements	
27	Subsistenance of Persons	
28	Cleaning & Waste Removal	
29*	General Supplies	
	TOTAL	**$0.00**
OTHER SERVICES		
33*	Travel-Conf.-Schools	
34	Mtce. of Equipment	
35	Mtce. of Structures	
36*	Mtce. of Other Impr.	$1,382,205
37	Subsistence of Persons	
38	Cleaning & Waste Removal	
39*	Other Services	$69,110
	TOTAL	**$1,451,316**
OTHER CHARGES		
46*	Prof. Serv.	$240,640
48	Admin OH (Transfer)	$12,525
	TOTAL	**$253,165**
	GRAND TOTAL	**$1,704,480**

RECEIVABLES	
Assessments Prop Owners	$382,633
Community Investment	$859,865
MSA	$0
MUC	$177,643
WTP	$284,339
LOST	$0
COUNTY	$0
TOTAL	**$1,704,480**

FINANCING	
Bonds	$1,242,498
LOST	$0
MSA	$0
WTP	$284,339
MUC	$177,643
COUNTY	$0
TOTAL	**$1,704,480**
GRAND TOTAL	**$1,704,480**

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

BID TABULATION

PROJECT: CHARLOTTE ST SE RECONSTRUCTION
WILLMAR, MN

DATE: MARCH 23, 2022

TIME: 1:45 P.M.

PROJECT NO. 0W1.126077 / 2022-B

QUEST PROJECT NO. 8137174

ENGINEER'S ESTIMATE: $1,472,266.50

BIDDERS	BASE BID
1. Duininck, Inc. Prinsburg, MN	$1,382,205.29
2. Voss Plumbing & Heating/ Voss Concrete & Masonry Paynesville, MN	$1,443,390.65
3. Northdale Construction Company, Inc. Albertville, MN	$1,481,678.44
4. Crow River Construction New London, MN	$1,636,731.75
5. Kuechle Underground Inc. Kimball, MN	$1,638,068.95

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CITY OF WILLMAR, MN

CONSTRUCTION PLANS FOR

CHARLOTTE STREET SE RECONSTRUCTION

SANITARY SEWER, WATERMAIN, STORM SEWER, STREET RECONSTRUCTION

FEBRUARY, 2022

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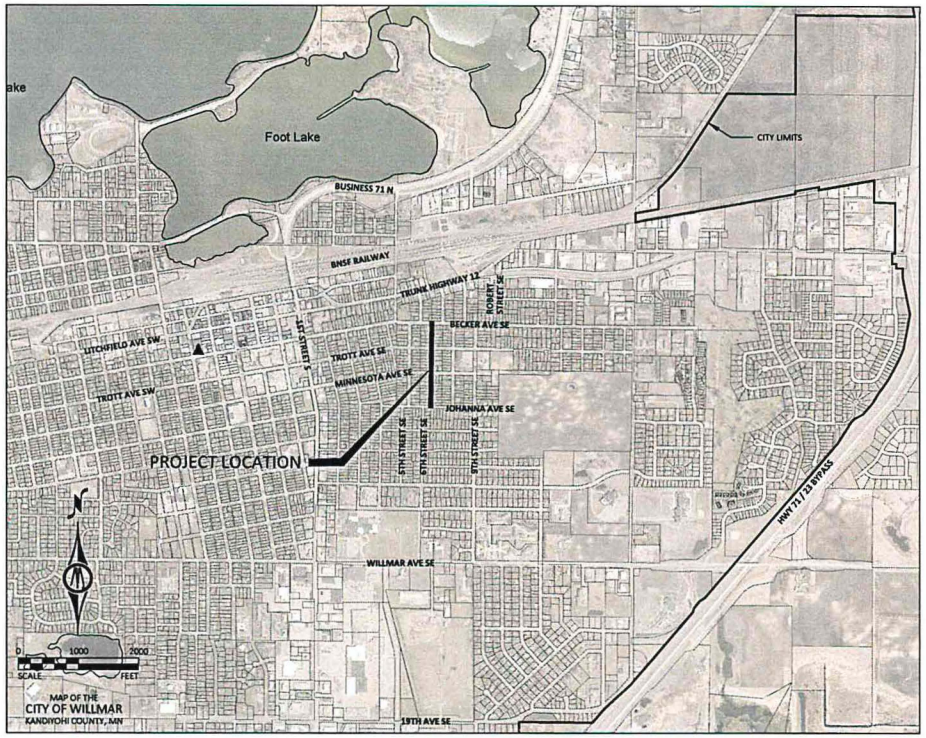

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	ESTIMATED QUANTITIES
G2.01 - G2.03	EXISTING UTILITY MAPS
G2.04 - G2.06	PROPOSED UTILITY MAPS
CIVIL	
	EXISTING CONDITIONS & REMOVALS
C0.01	CHARLOTTE STREET SE
	DETAILS
C1.01	TYPICAL SECTIONS
C1.02	STREET & SIGN
C1.03	SANITARY SEWER
C1.04 - C1.05	WATERMAIN
C1.06	STORM SEWER
C1.07 - C1.08	WATERMAIN TRACER WIRE
C1.09 - C1.14	PEDESTRIAN CURB RAMP
	STORMWATER POLLUTION PREVENTION PLAN (SWPPP)
C2.01 - C2.03	PROJECT INFORMATION, NARRATIVE, SOILS
C2.04	DETAILS
C2.05	CHARLOTTE STREET SE
	SANITARY SEWER & WATERMAIN PLAN & PROFILE
C4.01 - 4.02	CHARLOTTE STREET SE
	STORM SEWER PLAN & PROFILE
C5.01 - 5.02	CHARLOTTE STREET SE
	STREET PLAN & PROFILE
C6.01-6.02	CHARLOTTE STREET SE
	PEDESTRIAN RAMP DETAILS
C6.03 - C6.05	CHARLOTTE STREET SE
	INTERSECTION DETAILS
C6.06 - C6.09	CHARLOTTE STREET SE
	TRAFFIC CONTROL, PHASING PLAN
C7.01	TRAFFIC CONTROL
C7.02	PHASING PLAN
	CROSS SECTIONS
C8.01 - C8.07	CHARLOTTE STREET SE

THIS PLAN SET CONTAINS 52 SHEETS.

MAP LEGEND

PROJECT LIMITS
CITY HALL

✦ BM=1131.49
T.O.N. HYDRANT NE QUAD CHARLOTTE STREET SE & MINNESOTA AVENUE SE

PROJECT DATUM: KANDIYOHI COUNTY COORDINATES
HORIZONTAL: NAD 83
VERTICAL: NAVD 88

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOSHUA J. HALVORSON
LIC NO. 46291 DATE 02/23/2022

BOLTON & MENK
2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

CITY OF Willmar

DESIGNED: SJJ	NO.	REVISION	DATE
DRAWN: JB / JS		BID	02/23/2022
CHECKED: JAV			
CLIENT PROJ. NO. OWI. 126077 / 2201-B			

CITY OF WILLMAR, MINNESOTA
CHARLOTTE STREET SE RECONSTRUCTION
TITLE SHEET

SHEET G0.01

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H:\WILLMAR\CHARLOTTE STREET SE\G0.01 TITLE SHEET.dwg 2/4/2022 1:18:33 PM

Resolution No._____

A RESOLUTION AWARDING PROJECT NO. 2201-C TO VOSS PLUMBING & HEATING/VOSS CONCRETE & MASONRY IN THE AMOUNT OF $1,169,645.85.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Voss Plumbing & Heating/Voss Concrete & Masonry of Paynesville, MN for Project No. 2201-C is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,169,645.85.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

RESOLUTION NO. ___
PROJECT NO. 2201-C AS-BID BUDGET
TOTAL COST $1,425,891
*Budget Amounts are Essential

Motion By:_____ Second By:_____

Code		
PERSONNEL SERVICES		
10*	Salaries Reg. Employees	
11*	Overtime Reg. Employees	
12*	Salaries Temp. Employees	
13*	Employer Pension Contr.	
14*	Employer Ins. Contr.	
	TOTAL	**$0.00**
SUPPLIES		
20*	Office Supplies	
21*	Small Tools	
22*	Motor Fuels & Lubricants	
23*	Postage	
24	Mtce. of Equipment	
25	Mtce. of Structures	
26	Mtce. of Other Improvements	
27	Subsistenance of Persons	
28	Cleaning & Waste Removal	
29*	General Supplies	
	TOTAL	**$0.00**
OTHER SERVICES		
33*	Travel-Conf.-Schools	
34	Mtce. of Equipment	
35	Mtce. of Structures	
36*	Mtce. of Other Impr.	$1,169,646
37	Subsistence of Persons	
38	Cleaning & Waste Removal	
39*	Other Services	$58,482
	TOTAL	**$1,228,128**
OTHER CHARGES		
46*	Prof. Serv.	$187,290
48	Admin OH (Transfer)	$10,473
	TOTAL	**$197,763**
	GRAND TOTAL	**$1,425,891**

RECEIVABLES	
Assessments Prop Owners	$246,058
Community Investment	$654,348
MSA	$0
MUC	$237,928
WTP	$185,157
LOST	$102,400
COUNTY	$0
TOTAL	**$1,425,891**

FINANCING	
Bonds	$900,406
LOST	$102,400
MSA	$0
WTP	$185,157
MUC	$237,928
COUNTY	$0
TOTAL	**$1,425,891**
GRAND TOTAL	**$1,425,891**

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

BID TABULATION

PROJECT: INDUSTRIAL DRIVE SERVICE ROAD RECONSTRUCTION
WILLMAR, MN

DATE: MARCH 23, 2022

TIME: 1:30 P.M.

PROJECT NO. 0W1.126078 / 2022-C

QUEST PROJECT NO. 8137167

ENGINEER'S ESTIMATE: $1,347,822.00

BIDDERS	BASE BID
1. Voss Plumbing & Heating/ Voss Concrete & Masonry Paynesville, MN	$1,169,645.85
2. G M Contracting, Inc. Lake Crystal, MN	$1,213,128.07
3. Land Pride Construction Paynesville, MN	$1,296,195.14
4. Northdale Construction Company, Inc. Albertville, MN	$1,323,718.59
5. Kuechle Underground Inc. Kimball, MN	$1,331,789.65
6. Duininck, Inc. Prinsburg, MN	$1,370,170.20
7. Central Specialties Incorporated Alexandria, MN	$1,475,779.94
8. Crow River Construction New London, MN	$1,528,131.50

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CITY OF WILLMAR, MN

CONSTRUCTION PLANS FOR

INDUSTRIAL DRIVE SERVICE ROAD RECONSTRUCTION

SANITARY SEWER, WATERMAIN, STORM SEWER, STREET RECONSTRUCTION

FEBRUARY, 2022

RESOURCE LIST

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EMAIL: ezurn@wmu.willmar.mn.us
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WASTEWATER
CITY OF WILLMAR
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COMMUNICATIONS
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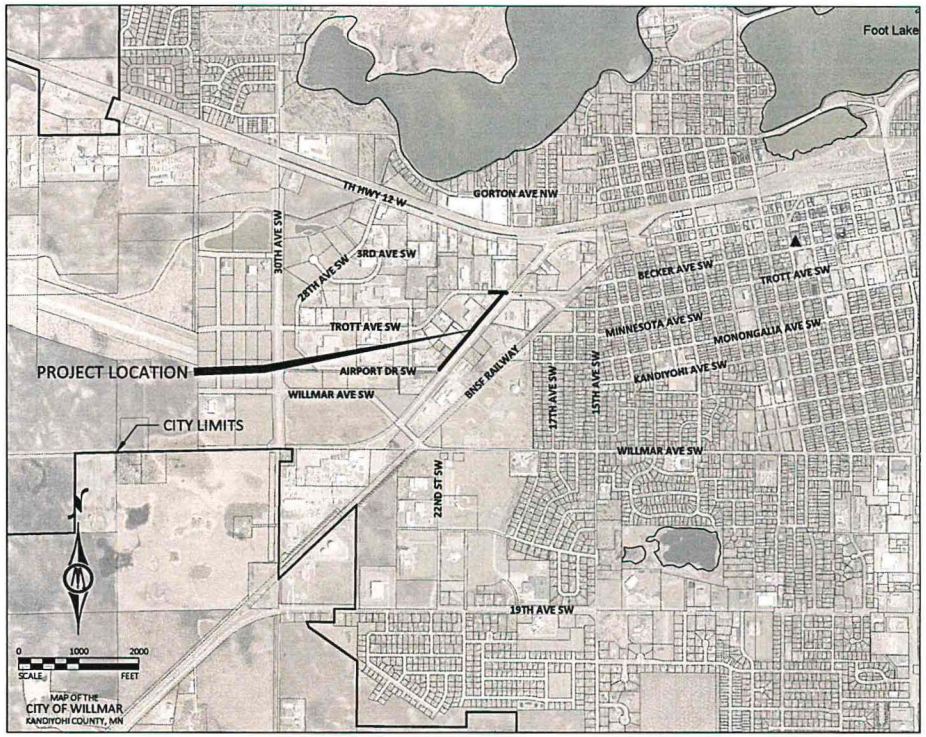
EMAIL: chris.bechtold@arvig.com



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP LEGEND

PROJECT LIMITS
CITY HALL

SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	ESTIMATED QUANTITIES
G2.01 - G2.03	EXISTING UTILITY MAPS
G2.04 - G2.06	PROPOSED UTILITY MAPS
CIVIL	
	EXISTING CONDITIONS & REMOVALS
C0.01 - C0.02	INDUSTRIAL DRIVE SERVICE ROAD SW
	DETAILS
C1.01	TYPICAL SECTIONS
C1.02	STREET & SIGN
C1.03	SANITARY SEWER
C1.04 - C1.05	WATERMAIN
C1.06 - C1.07	STORM SEWER
C1.08 - C1.09	WATERMAIN TRACER WIRE
	STORMWATER POLLUTION PREVENTION PLAN (SWPPP)
C2.01 - C2.03	PROJECT INFORMATION, NARRATIVE, SOILS
C2.04	DETAILS
C2.05 - C2.06	SWPPP PLANS
	SANITARY SEWER & WATERMAIN PLAN & PROFILE
C4.01 - C4.03	INDUSTRIAL DRIVE SERVICE ROAD SW
	STORM SEWER PLAN & PROFILE
C5.01 - C5.02	INDUSTRIAL DRIVE SERVICE ROAD SW
	STREET & PLAN & PROFILE
C6.01 - C6.03	INDUSTRIAL DRIVE SERVICE ROAD SW
C6.04	AIRPORT DRIVE SW & TROTT AVE SW
	INTERSECTION DETAILS
C6.05 - C6.08	INDUSTRIAL DRIVE SERVICE ROAD SW
	TRAFFIC CONTROL PLAN
C7.01 - C7.02	CLOSURE, PHASING
	CROSS SECTIONS
C8.01 - C8.07	INDUSTRIAL DRIVE SERVICE ROAD SW

THIS PLAN SET CONTAINS 49 SHEETS.

✦ BM=1136.49
T.O.N. HYDRANT NW QUAD INDUSTRIAL DRIVE SERVICE ROAD & AIRPORT DRIVE SW

PROJECT DATUM: KANDIYOHI COUNTY COORDINATES
HORIZONTAL: NAD 83
VERTICAL: NAVD 88

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
JOSHUA J. HALVORSON
LIC. NO. 46291 DATE 02/23/2022

BOLTON & MENK
2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

CITY OF Willmar

DESIGNED	SJJ	NO.	REVISION	DATE
DRAWN	LRV/ JS		BID	02/23/2022
CHECKED	JAV			
CLIENT PROJ. NO.	OW1 126078 / 2201-C			

CITY OF WILLMAR, MINNESOTA
INDUSTRIAL DRIVE SERVICE ROAD RECONSTRUCTION
TITLE SHEET

SHEET G0.01

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Resolution No._____

A RESOLUTION AWARDING PROJECT NO. 2201-D TO DUININCK, INC. IN THE AMOUNT OF $1,197,019.20.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Duininck, Inc. of Prinsburg, MN for Project No. 2201-D is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,197,019.20.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

RESOLUTION NO. ___
PROJECT NO. 2201-D AS-BID BUDGET
TOTAL COST $1,499,924
*Budget Amounts are Essential

Motion By:_____ Second By:_____

Code		
PERSONNEL SERVICES		
10* Salaries Reg. Employees		
11* Overtime Reg. Employees		
12* Salaries Temp. Employees		
13* Employer Pension Contr.		
14* Employer Ins. Contr.		
TOTAL		**$0.00**
SUPPLIES		
20* Office Supplies		
21* Small Tools		
22* Motor Fuels & Lubricants		
23* Postage		
24 Mtce. of Equipment		
25 Mtce. of Structures		
26 Mtce. of Other Improvements		
27 Subsistenance of Persons		
28 Cleaning & Waste Removal		
29* General Supplies		
TOTAL		**$0.00**
OTHER SERVICES		
33* Travel-Conf.-Schools		
34 Mtce. of Equipment		
35 Mtce. of Structures		
36* Mtce. of Other Impr.	$1,197,019	
37 Subsistence of Persons		
38 Cleaning & Waste Removal		
39* Other Services	$59,851	
TOTAL	**$1,256,870**	
OTHER CHARGES		
46* Prof. Serv.	$232,025	
48 Admin OH (Transfer)	$11,029	
TOTAL	**$243,054**	
GRAND TOTAL	**$1,499,924**	

RECEIVABLES	
Assessments Prop Owners	$306,106
Community Investment	$676,271
MSA	$0
MUC	$225,552
WTP	$228,081
LOST	$63,914
COUNTY	$0
TOTAL	**$1,499,924**

FINANCING	
Bonds	$982,377
LOST	$63,914
MSA	$0
WTP	$228,081
MUC	$225,552
COUNTY	$0
TOTAL	**$1,499,925**
GRAND TOTAL	**$1,499,924**

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

BID TABULATION

PROJECT: 13TH STREET SW & LITCHFIELD AVENUE SW RECONSTRUCTION
WILLMAR, MN

DATE: MARCH 23, 2022

TIME: 1:00 P.M.

PROJECT NO. 0W1.125728 / 2201-D

QUEST PROJECT NO. 8137121

ENGINEER'S ESTIMATE: $1,284,777.15

BIDDERS	BASE BID
1. Duininck, Inc. Prinsburg, MN	$1,197,019.20
2. Voss Plumbing & Heating/ Voss Concrete & Masonry Paynesville, MN	$1,254,311.05
3. Northdale Construction Company, Inc. Albertville, MN	$1,265,891.22
4. Kuechle Underground Inc. Kimball, MN	$1,295,171.84
5. Crow River Construction New London, MN	$1,433,789.50
6. Land Pride Construction Paynesville, MN	$1,498,874.79

BOLTON & MENK

Real People. Real Solutions.

CITY OF WILLMAR, MN

CONSTRUCTION PLANS FOR

13TH STREET SW & LITCHFIELD AVENUE SW RECONSTRUCTION

SANITARY SEWER, WATERMAIN, STORM SEWER, STREET RECONSTRUCTION

FEBRUARY, 2022

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EMAIL: bhoover@wmu.willmar.mn.us

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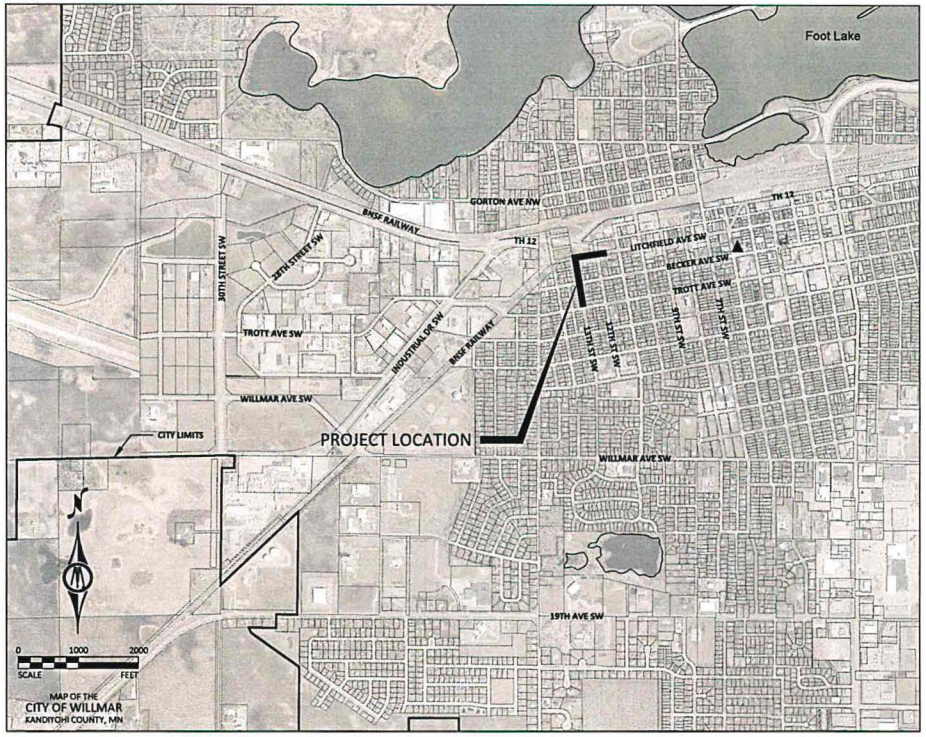

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MAP LEGEND

PROJECT LIMITS
CITY HALL

SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	ESTIMATED QUANTITIES
G2.01 - G2.03	EXISTING UTILITY MAPS
G2.04 - G2.06	PROPOSED UTILITY MAPS
CIVIL	
	EXISTING CONDITIONS & REMOVALS
C0.01	13TH STREET SW & LITCHFIELD AVENUE SW
	DETAILS
C1.01	TYPICAL SECTIONS
C1.02	STREET & SIGN
C1.03	SANITARY SEWER
C1.04-C1.05	WATERMAIN
C1.06	STORM SEWER
C1.07-C1.08	WATERMAIN TRACER WIRE
C1.09-C1.14	PEDESTRIAN CURB RAMP
	STORMWATER POLLUTION PREVENTION PLAN (SWPPP)
C2.01 - C2.03	PROJECT INFORMATION, NARRATIVE, SITE AND SOILS MAP
C2.04	DETAILS
C2.05	SWPPP PLANS
	SANITARY SEWER & WATERMAIN PLAN & PROFILE
C4.01	13TH STREET SW
C4.02	LITCHFIELD AVENUE SW
	STORM SEWER PLAN & PROFILE
C5.01	13TH STREET SW
C5.02	LITCHFIELD AVENUE SW
	STREET PLAN & PROFILE
C6.01	13TH STREET SW
C6.02	LITCHFIELD AVENUE SW
	PEDESTRIAN RAMP DETAILS
C6.03 - C6.05	13TH STREET SW & LITCHFIELD AVENUE SW
	INTERSECTION DETAILS
C6.06-C6.07	13TH STREET SW
C6.08	LITCHFIELD AVENUE SW
	TRAFFIC CONTROL PLAN
C7.01	13TH STREET SW & LITCHFIELD AVENUE SW
	CROSS SECTIONS
C8.01 - C8.05	13TH STREET SW
C8.06 - C8.07	LITCHFIELD AVENUE SW

THIS PLAN SET CONTAINS 50 SHEETS.

✦ BM=1133.07
HYDRANT NE QUAD
13TH STREET SW & TROTT AVE SW

PROJECT DATUM: KANDIYOHI COUNTY COORDINATES
HORIZONTAL: NAD 83
VERTICAL: NAVD 88

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOSHUA J. HALVORSON
LIC. NO. 46291 DATE 02/23/2022

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2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

CITY OF Willmar

DESIGNED	SJJ		
DRAWN	MBL / JS		
CHECKED	JAV		
CLIENT PROJ NO.	OW1 125728 / 2201-D		

NO.	ISSUED FOR	DATE
	BID	02/23/2022

CITY OF WILLMAR, MINNESOTA
13TH STREET SW & LITCHFIELD AVENUE SW RECONSTRUCTION
TITLE SHEET

SHEET G0.01

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City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	10.
Agenda Section:	Regular	**Originating Department:**	Engineering Department
Resolution	Yes	**Prepared by:**	Engineering Department
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	2	**Presented By:**	Jared Voge, P.E. Interim City Engineer
Item:	City Engineering Department recommending adopting the resolution approving final plans and specifications of the Epitopix sanitary sewer and watermain extension project and authorize advertisement for bids.		

RECOMMENDED ACTION:
Motion By: _____Second By: _____, to adopt the resolution approving final plans and specifications of the Epitopix sanitary sewer and watermain extension project and authorize advertisement for bids.

OVERVIEW:
Epitopix requested the extension of the City's municipal utilities to serve their property located in Willmar Township. With the service of City water and sewer, it will allow significant expansion of their veterinary vaccine production facility on 45th Street. The City was awarded a grant by the Innovative Business Development Public Infrastructure (IBDPI) of $1,300,000 for the extension of the sanitary sewer. The remainder of the project for each service will be paid from bonding, Epitopix and Wastewater funds. Bolton and Menk was retained for the professional civil engineering services on the watermain and sanitary sewer extensions at the March 1, 2021 Council Meeting.

Construction bids for the project are scheduled to be opened at City Hall on May 4th at 1:00 p.m.

BUDGETARY/FISCAL ISSUES:
Sources of funding for the project include the IBDPI grant, Epitopix and Wastewater funds, and bonding.

ATTACHMENTS:
Council Resolution
Construction Plan Sheet

RESOLUTION NO._____

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR THE EPITOPIX SANITARY SEWER AND WATERMAIN EXTENSION PROJECT.

Motion By:_____ Second By:_____

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Epitopix Sanitary Sewer and Watermain Extension Project for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bid packages will be publicly opened and read with the opening scheduled for 1:00 p.m. on the 4th day of May, 2022 for the Epitopix Sanitary Sewer and Watermain Extension Project at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

CITY OF WILLMAR

CONSTRUCTION PLANS FOR

WILLMAR - EPITOPIX IBDPI PROJECT

SANITARY SEWER, WATERMAIN, UTILITY CASING, TURF RESTORATION & MISCELLANEOUS CONSTRUCTION

MAY, 2022

RESOURCE LIST

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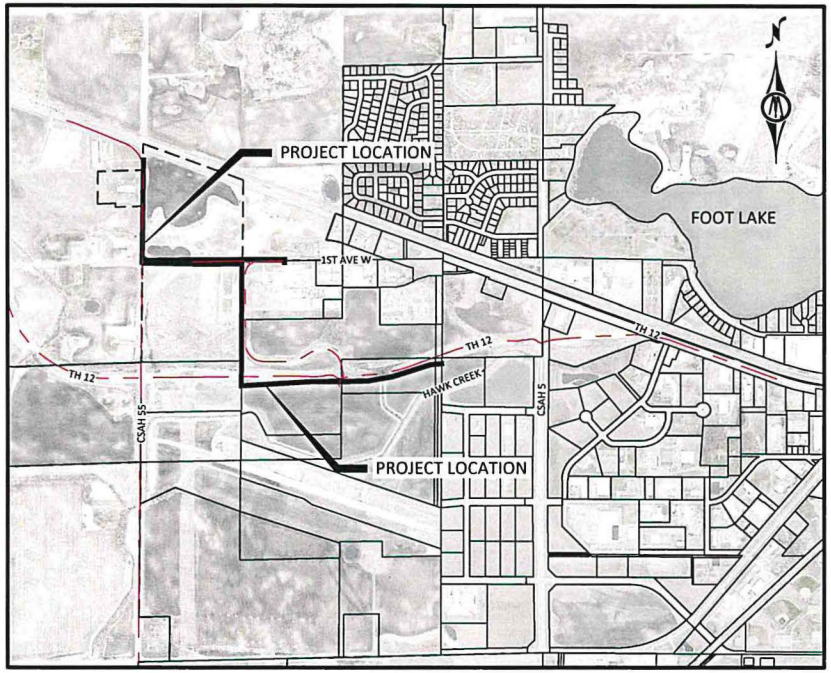

MAP LEGEND

PROJECT LIMITS
CITY LIMITS

0 800 1600
SCALE FEET

MAP OF THE
CITY OF WILLMAR
KANDIYOHI COUNTY, MN

SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.03	TITLE SHEET, LEGEND, GENERAL NOTES
G1.01	STATEMENT OF ESTIMATED QUANTITIES
CIVIL	
C0.01 - C0.07	EXISTING CONDITIONS & REMOVALS PLAN
C1.01 - C1.08	DETAILS
C2.01 - C2.09	EROSION CONTROL PLAN, DETAILS, SWPPP
C4.01 - C4.10	SANITARY SEWER PLAN & PROFILE
C4.11 - C4.15	WATERMAIN PLAN & PROFILE
C7.01	TRAFFIC CONTROL

THIS PLAN SET CONTAINS 41 SHEETS.

PROJECT DATUM:
HORIZONTAL: NAV 83 (2011), TODD COUNTY COORDINATE SYSTEM
VERTICAL: NAVD 88

RECORD DRAWING INFORMATION
ENGINEER:
CONTRACTOR:
DATE:

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
JOSHUA J. HALVORSON, P.E.
LIC. NO. 46291 DATE 04/04/2022

BOLTON & MENK
2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

CITY OF Willmar

		NO.	DESCRIPTION	DATE
DESIGNED	RR	0	BID	04/04/22
DRAWN	JS			
CHECKED	JAC			
CLIENT PROJ. NO.	OW1.123963			

WILLMAR, MINNESOTA
WILLMAR - EPITOPIX IBDPI PROJECT
TITLE SHEET

SHEET G0.01

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City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	11.
Agenda Section:	Regular	**Originating Department:**	Engineering Department
Resolution	Yes	**Prepared by:**	Engineering Department
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	1	**Presented By:**	Jared Voge, P.E. Interim City Engineer
Item:	City Engineering Department recommending adopting the resolution approving final plans and specifications of the 2022 Street Overlay and Parking Lot Projects and authorize advertisement for bids.		

RECOMMENDED ACTION:
Motion By: _____Second By: _____, to adopt the resolution approving final plans and specifications of the 2022 Street Overlay and Parking Lot Projects and authorize advertisement for bids.

OVERVIEW:
As required by State Statue 429.031 subd. 1(b), a Public Hearing has been held on the proposed 2022 street improvements for the purpose of reviewing and explaining the proposed improvements, estimated costs, and to obtain input from interested parties. Following the hearing, such improvements were considered and approved by the Council for construction. Approval of the plans and specifications as prepared by staff also requires Council action at this time for authorization to advertise for bids. Council action is needed for authorization to advertise for bids with a bid opening date of April 27th for the street overlay and parking lot projects.

Project No. 2203-A Overlay
19th Avenue/Lakeland Drive SE – 1st Street to Willmar Avenue

Project No. 2203-B Overlay
1st Street NE/Business 71 – 13th Avenue to 26th Avenue

Project No. 2204 Parking Lot Improvements
Fire Station North
Fire Station South
Block 41, Lots 11 & 12
Sperryville Park

BUDGETARY/FISCAL ISSUES:
Sources of funding for the 2022 Improvement Overlay Projects includes monies from assessments, state aid funds, and bond proceeds.

ATTACHMENTS:
Council Resolution

RESOLUTION NO._____

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR A PORTION OF THE 2022 IMPROVEMENT PROJECTS.

Motion By:_____ Second By:_____

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for Project Nos. 2203-A, 2203-B, and 2204 for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Multiple bid packages will be publicly opened and read with the first opening scheduled for 1:00 p.m. on the 27th day of April, 2022 for Project Nos. 2203-A, 2203-B, and 2204 at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	12.
Agenda Section:	Regular	**Originating Department:**	Engineering Department
Resolution	Yes (2)	**Prepared by:**	Jared Voge Interim City Engineer
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	4	**Presented By:**	Eric Rudningen Airport Manager
Item:	Award bid of the 2022 Airport Apron Expansion Project to Kraemer Excavating Inc. contingent upon FAA and State funding and Enter into Repayment Agreement with the City of Sauk Centre		

RECOMMENDED ACTION:
Motion By: _____Second By: _____, to adopt the resolution awarding the bid to Kraemer Excavating Inc. in the amount of $1,031,809.60 for the 2022 Airport Apron Expansion Project contingent upon FAA and State funding.

Motion By: _____Second By: _____, to adopt the resolution to enter into a repayment agreement with the City of Sauk Centre for $250,000 of Federal Entitlement dollars.

OVERVIEW:
On March 7, 2022, Council authorized the advertisement for bids of the Apron Expansion project at the Airport. The project will expand the Apron 275' x 275' to accommodate a local business purchasing a larger aircraft and constructing a private hangar.

Four (4) bids were received on March 30, 2022. The bids ranged from $1,031,809.60 to $1,259,298.50. The low bid in the amount of $1,031,809.60 was received from Kraemer Excavating Inc. out of Cold Spring, MN.

The City wishes to use additional Federal dollars currently allocated to the City of Sauk Centre in 2022 to assist in funding this project. An agreement to use the dollars earmarked for Sauk Centre Municipal Airport to finalize the transfer Federal Entitlement dollars is attached for consideration. The City agrees to return to the City of Sauk Centre the $250,000 of Entitlement Dollars no later than May 15, 2024.

BUDGETARY/FISCAL ISSUES:
The total estimated project cost is $1,182,809.60 with cost shares as follows:

FAA 83.29%	$985,164.21
State 9.85%	$116,459.24
City 6.86%	$ 81,186.16
Total:	$1,182,809.60

ATTACHMENTS:
Council Resolutions (2)
Bid Recommendation
Entitlement Agreement with the City of Sauk Centre

Resolution No._____

A RESOLUTION AWARDING AIRPORT APRON EXPANSION TO KRAEMER EXCAVATING, INC.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Kraemer Excavating, Inc. for the Airport Apron Expansion is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $1,031,809.60.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

KRAEMER EXCAVATING BID

APRON EXPANSION
AIP NO. 3-27-0115-16-22/SP NO. A3401-69
WILLMAR MUNICIPAL AIRPORT (BDH)
CITY OF WILLMAR, MINNESOTA
BMI PROJECT NO. 0T5.126658

PAVEMENT ELIGIBLITY			FUNDING PARTICIPATION %	
TOTAL AREA (SY)	8,220		LOCAL %	7.1685%
FAA ELIGIBLE (SY)	7,507	91.33%	FAA %	82.1934%
STATE ELIGIBLE (SY)	713	8.67%	STATE %	10.6381%

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3/30/2022

Item No.	Spec No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount	FAA %	State %	Local %	FAA Amount	State Amount	Local Amount
SCHEDULE 1: APRON EXPANSION												
1	GP 50-07	CONTRACTOR STAKING	1	LUMP SUM	$6,750.00	$6,750.00	90%	5%	5%	$6,075.00	$337.50	$337.50
2	GP 70-08	LOW PROFILE BARRICADES	10	EACH	$175.00	$1,750.00	90%	5%	5%	$1,575.00	$87.50	$87.50
3	C-100	CONTRACTOR QUALITY CONTROL PROGRAM	1	LUMP SUM	$7,020.00	$7,020.00	90%	5%	5%	$6,318.00	$351.00	$351.00
4	C-105	MOBILIZATION	1	LUMP SUM	$74,834.10	$74,834.10	90%	5%	5%	$67,350.69	$3,741.71	$3,741.71
5	2501.502	12" RC PIPE APRON	1	EACH	$850.00	$850.00	90%	5%	5%	$765.00	$42.50	$42.50
6	2501.502	21" RC PIPE ARPON	2	EACH	$1,150.00	$2,300.00	90%	5%	5%	$2,070.00	$115.00	$115.00
7	2501.503	12" RCP PIPE CULVERT CLASS V	256	LIN FT	$50.00	$12,800.00	90%	5%	5%	$11,520.00	$640.00	$640.00
8	2501.503	21" RCP PIPE CULVERT CLASS V	120	LIN FT	$85.00	$10,200.00	90%	5%	5%	$9,180.00	$510.00	$510.00
9	2506.502	DRAINAGE STRUCTURE DESIGN H	1	EACH	$3,850.00	$3,850.00	90%	5%	5%	$3,465.00	$192.50	$192.50
10	2575.503	SILT FENCE, TYPE MS	500	LIN FT	$2.50	$1,250.00	90%	5%	5%	$1,125.00	$62.50	$62.50
11	2575.508	TURF RESTORATION	0.6	ACRE	$8,500.00	$5,100.00	90%	5%	5%	$4,590.00	$255.00	$255.00
12	L-125-5.1	RETRO-REFLECTIVE MARKER	9	EACH	$100.00	$900.00	90%	5%	5%	$810.00	$45.00	$45.00
13	P-152-4.1	UNCLASSIFIED EXCAVATION	7674	CU YD	$15.75	$120,865.50	82.1934%	10.6381%	7.1685%	$99,343.50	$12,857.77	$8,664.23
14	P-154-5.1	SUBBASE COURSE	5850	CU YD	$15.00	$87,750.00	82.1934%	10.6381%	7.1685%	$72,124.74	$9,334.91	$6,290.35
15	P-208-5.1	AGGREGATE BASE COURSE	1390	CU YD	$38.50	$53,515.00	82.1934%	10.6381%	7.1685%	$43,985.81	$5,692.97	$3,836.22
16	P-501-8.1	CONCRETE PAVEMENT - 8"	8220	SQ YD	$76.00	$624,720.00	82.1934%	10.6381%	7.1685%	$513,478.80	$66,458.20	$44,783.00
17	P-501-8.2	AIRCRAFT TIE-DOWN	2	SET	$600.00	$1,200.00	90%	5%	5%	$1,080.00	$60.00	$60.00
18	P-620-5.1	PAVEMENT MARKING, YELLOW	380	SQ FT	$10.75	$4,085.00	90%	5%	5%	$3,676.50	$204.25	$204.25
19	P-620-5.2	PAVEMENT MARKING, BLACK	760	SQ FT	$10.75	$8,170.00	90%	5%	5%	$7,353.00	$408.50	$408.50
20	T-905-5.1	SALVAGED TOPSOIL	0.6	ACRE	$6,500.00	$3,900.00	90%	5%	5%	$3,510.00	$195.00	$195.00
					CONSTRUCTION TOTAL:	$1,031,809.60	83.29%	9.85%	6.86%	$859,396.04	$101,591.80	$70,821.76
					DESIGN & CONSTRUCTION ENGINEERING TOTAL:	$150,000.00	83.29%	9.85%	6.86%	$124,935.27	$14,768.98	$10,295.76
					CITY ADMINISTRATION TOTAL:	$1,000.00	83.29%	9.85%	6.86%	$832.90	$98.46	$68.64
					TOTAL ESTIMATED PROJECT COST:	**$1,182,809.60**	83.29%	9.85%	6.86%	$985,164.21	$116,459.24	$81,186.16

BDH 2022 FAA ENTITLMENT + BIL BALANCE: $745,000

FEDERAL FUNDING DEFICIT: $240,164.21

BOLTON & MENK
Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

March 30, 2022

Ms. Leslie Valiant
City Administrator
City of Willmar
333 Southwest 6th Street
Willmar, MN 56201

RE: Willmar Municipal Airport (BDH)
Apron Expansion Project
Bid Results & Award Recommendation

Dear Ms. Valiant,

On March 30, 2022 we received four (4) bids for the 2022 Apron Expansion project. The bids ranged from $1,031,809.60 to $1,259,298.50. The low bidder for the project is Kraemer Excavating Inc. out of Cold Spring, MN. The bid tab is attached for your review.

The project includes the expansion of the Apron approximately 275-feet by 275-feet to accommodate construction of a large private hangar.

The low bidder Kraemer Excavating Inc. has successfully completed many projects similar in nature to this project and is familiar with completing projects with similar federal, state, and DBE requirements.

The total project cost estimate is $1,182,809.60 including construction, engineering, and grant administration. The project is being funded primarily with FAA federal entitlement funds. The breakdown of funding is as follows:

- Federal (83.29%) = $ 985,164.21
- State (9.85%) = $ 116,459.24
- City (6.86%) = $ 81,186.16

I recommend that the City Council award the bid for the 2022 Apron Expansion project to Kraemer Excavating Inc. in the amount of $1,031,809.60 contingent upon final execution of FAA and MnDOT grant funding documents.

Bolton & Menk is an equal opportunity employer.

Please contact me at silas.parmar@bolton-menk.com or (612) 987-0138 with any questions or comments.

Sincerely,
Bolton & Menk, Inc.

Silas Parmar, P.E.
Project Manager

Cc: Eric Rudningen, City of Willmar
Jared Voge, Bolton & Menk, Inc.

Enclosures (1)

Bolton & Menk is an equal opportunity employer.

BID TABULATION

PROJECT: APRON EXPANSION
WILLMAR, MN

DATE: MARCH 30, 2022

TIME: 9:30 A.M.

PROJECT NO. 0T5.126658

QUEST PROJECT NO. 8150141

ENGINEER'S ESTIMATE: $990,450.40

BIDDERS	BASE BID
1. Kraemer Excavating Inc. Cold Spring, MN	$1,031,809.60
2. Hulstein Excavating Edgerton, MN	$ 1,192,108.50
3. Voss Plumbing & Heating/ Voss Concrete & Masonry Paynesville, MN	$ 1,254,702.00
4. Duininck, Inc. Prinsburg, MN	$ 1,259,298.50

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RESOLUTION NO._____

AUTHORIZATION TO EXECUTE AGREEMENT WITH CITY OF SAUK CENTRE FOR REPAYMENT OF AIRPORT ENTITLEMENT FUNDS

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the City Administrator be authorized to enter into an agreement with the City of Sauk Centre for repayment of Airport Entitlement Funds.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

AGREEMENT BETWEEN THE CITY OF WILLMAR, MINNESOTA

AND

THE CITY OF SAUK CENTRE, MINNSOTA

I. This document is memorialization of the Agreement between the city of Sauk Centre and the city of Willmar that the city of Sauk Centre does hereby authorize $250,000 of Federal Entitlement dollars, earmarked for the Sauk Centre Municipal Airport, be transferred to the city of Willmar for its use at the Willmar Municipal Airport, subject to the following conditions:

II. The city of Sauk Centre agrees to sign and file FAA Form 5100-110 "Request for FAA Approval of Agreement for Transfer of Entitlements" (Order 5100.38D) with the U.S. Department of Transportation, Federal Aviation Administration. This action will finalize the above-stated transfer of Federal Entitlement dollars. However, in full consideration of this agreement, the city of Willmar agrees to return to the city of Sauk Centre $250,000 of Federal Entitlement dollars earmarked for the Willmar Municipal Airport no later than May 15, 2024.

III. All parties acknowledge that this agreement is in full consideration, which will allow for $250,000 of Federal Entitlement dollars to be transferred to the city of Willmar on or about April 11, 2022.

This agreement is fully stated and cannot be cancelled, modified, or in any way changed without the express written permission of both partied.

Leslie Valiant Willmar City Administrator	Vicki Willer Sauk Centre City Administrator

City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	13.
Agenda Section:	Regular	**Originating Department:**	Public Works Department
Resolution	Yes	**Prepared by:**	Public Works Department
Ordinance	No	**Reviewed By:**	Leslie Valiant City Administrator
No. of Attachments	2	**Presented By:**	Gary Manzer Interim Public Works Director
Item:	City Engineering Department recommending adopting the resolution to approve entering into an agreement with Chamberlain Oil Co. for the Public Works DEF, oil and waste oil storage dispensing system project in the amount of $50,893.56.		

RECOMMENDED ACTION:
Motion By: _____Second By: _____, to adopt the resolution approve entering into an agreement with Chamberlain Oil Co. for the Public Works DEF, oil and waste oil storage dispensing system project in the amount of $50,893.56.

OVERVIEW:
The Public Works garage is scheduled for a diesel exhaust fluid, oil and waste oil storage dispensing system in accordance with the 2022 Capital Outlay Program. Currently the diesel exhaust fluid is contained in 55 gallon barrels, which is wheeled around on a cart with a hand pump to fill units. Oil is stored in homemade storage containers and dispensed into a hand-held pitcher to fill units. Waste oil is stored in old totes in the shop.

This project includes double wall storage tanks and a secured equipment cabinet for housing the pumps and accessories. The cabinet captures any accidental drips or spills, therefore eliminating the need for an external pan and is compliant with the latest EPA standards for storage. The system will be located outside the east wall of the shop, and will dispense oil and DEF as well as storing waste oil. This will allow vendors easier access when retrieving it by not having to navigate through the shop, as well as better bulk pricing on products with larger storage capacity for the DEF and oil. Staff was able to obtain only one quote for the project because other vendors were unable supply the installation portion of the project.

BUDGETARY/FISCAL ISSUES:
The 2022 Capital Outlay Program includes $75,000 for the project, which is quoted at $50,893.56.

ATTACHMENTS:
Council Resolution
Quote

Resolution No._____

A RESOLUTION AWARDING THE PUBLIC WORKS GARAGE DEF, OIL AND WASTE OIL STORAGE DISPENSING SYSTEM PROJECT IN THE AMOUNT OF $50,893.56.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Chamberlain Oil Co. of Sauk Rapids, MN for the Public Works Garage DEF, Oil and Waste Oil Storage Dispensing System project is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $50,893.56.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

Chamberlain Oil Co.

112 Grace Ave
Clontarf, MN 56226

1200 29th Ave NE
Sauk Rapids, MN 56379

530 E Amidon St
Sioux Falls, SD 57104

1.800.992.8815 320.251.2131 orderdesk@chamberlainoil.com

CHAMBERLAIN OIL CO. INC.
1200 29th Ave NE
Sauk Rapids, MN 56379
1-800-992-8815

SOLD TO:
City of Willmar
801 Hwy 40W
Willmar, MN 56201

PRICE QUOTE

DATE	March 23rd, 2022
Terms	1%10 Net 30
Sales Rep.	John Chamberlain
F.O.B.	City of Willmar

QUANTITY	DESCRIPTION	UNIT PRICE	Extended
1	DEF Tote, Pump Hose Meter Nozzle (100398 Nozzle)	$ 1,298.00	$ 1,298.00
5	DWT165A Roth Double Wall tank	$ 1,420.90	$ 7,104.48
5	203876 Graco Fireball 300 5;1 pump	$ 952.50	$ 4,762.50
5	1559A Air Regulator	$ 97.51	$ 487.55
10	25216 Graco Preset Electronic Meter	$ 442.20	$ 4,422.00
10	SDM65B Graco 50' Hose Reel	$ 486.97	$ 4,869.73
1	550 Gallon UL Double Wall Tank For Waste Oil	$ 4,550.00	$ 4,550.00
5	237893 Thermal Relief Valve	$ 204.86	$ 1,024.30
1	Installation + Misc Expense	$ 21,320.00	$ 21,320.00
1	WOLP25 - Low Profil Drain w/ Pump	$ 973.00	$ 973.00
1	OTP75665 - 5 Quart Metal Container w/ Spout	$ 82.00	$ 82.00
	Total		$ 50,893.56

Prices are subject to change without notice.

This proposal will be kept strictly confidential and not shared with any outside party.

THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR BUSINESS!

City of Willmar

City Council Action Request

Council Meeting Date:	April 4, 2022	**Agenda Item Number:**	14.
Agenda Section:	Regular	**Originating Department:**	Planning & Development Services
Resolution	Yes	**Prepared by:**	Justice Walker, Planning & Development Director
Ordinance	No	**Reviewed By:**	Leslie Valiant, City Administrator
No. of Attachments	2	**Presented By:**	Justice Walker, Planning & Development Director
Item:	Industrial Park Fiber Buildout Agreement with VIBRANT		

RECOMMENDED ACTION:
Motion by: _____ Seconded by: _____ to adopt a resolution to authorize the Mayor and City Administrator to enter into an agreement with VIBRANT Broadband to establish the first phase of fiber internet into the Industrial Park.

OVERVIEW:
Currently Willmar does not have residential fiber to the home within City limits. Staff has reached out to multiple internet providers within the City, and none of them had a timeline to build out a residential fiber to the home footprint in the City of Willmar. The benefit of fiber is symmetrical speeds with greater upload capability. With the growing the demand for remote work, remote learning, and telehealth, greater upload speed will be a vital utility and resource for Willmar residents and business community.

Building out the industrial park with fiber will be the catalyst to providing residential fiber to the home. The industrial park build out will provide the backbone to start phased residential fiber to the home projects as soon as 2023 in Willmar.

Staff is seeking Council approval of the LOI and permission to enter into a contract with VIBRANT to build out the industrial park with fiber in 2022.

PRIMARY ISSUES/ALTERNATIVES TO CONSIDER:
Option A: Approve the LOI and authorize staff to enter into a contract with VIBRANT.
Option B: Table and request more information
Option C: Decline the LOI

BUDGETARY/FISCAL ISSUES:
The $1,000,000 from the City will come out of the Industrial Park Fund
(Could consider use of ARPA Funds for this project)

ATTACHMENTS:
Resolution
VIBRANT Letter of Intent

RESOLUTION NO._____

AUTHORIZATION TO EXECUTE AGREEMENT WITH VIBRANT INDUSTRIAL PARK FIBER BUILDOUT

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a professional services agreement between the City of Willmar and VIBRANT to establish the first phase of fiber internet into the Industrial Park.

Dated this 4th day of April, 2022

_____
Mayor

Attest:

_____
City Clerk

Meeker Cooperative
Light and Power Association

1725 U.S. Hwy. 12 E., Suite 100
Litchfield, MN 55355
320-693-3231
www.meeker.coop

3/11/2022

City of Willmar
333 6th Street SW
Willmar, MN 56201

RE: Fiber Backbone

City of Willmar,

This letter of intent (the "Letter") outlines the general terms and conditions for the installation of approximately 19.15 miles of fiber backbone from the City of Atwater to the Willmar Industrial Park 3rd and 4th Addition. Subject to the preparation and execution of a final and definitive contract, approval by any governmental entities/agencies, in form and substance to counsel for Meeker Cooperative Light and Power Association/VIBRANT Broadband ("VIBRANT") and the City of Willmar (the "City"), the terms of the contract are understood to be substantially as follows:

1. Structure of Contract. VIBRANT will provide all material, equipment, and labor to install approximately 19.15 miles of fiber backbone from the City of Atwater to the Willmar Industrial Park 3rd and 4th Addition.
    a. VIBRANT will own, operate, and maintain the fiber backbone and any related facilities and equipment.
    b. VIBRANT has the exclusive right to sell and resell any services from the fiber backbone at prices, terms, and conditions as solely determined by VIBRANT.
    c. The City will not have any ownership rights to the fiber backbone, any facilities related to the fiber backbone, or any equipment related to the fiber backbone.
    d. The City will not have any rights to sell or resell any services from the fiber backbone.
    e. VIBRANT will be exempt from any permitting processes and charges by the City.
2. Project Cost. The estimated cost to install the fiber backbone is approximately $1,250,000.00.
    a. The City of Willmar is responsible for 80% of the project cost to install the fiber backbone, up to a maximum contribution of $1,000,000.00.
        i. For example purposes only, in the event that the cost to install the fiber backbone is greater than $1,250,000.00, the City of Willmar's maximum responsibility is $1,000,000.00.
        ii. For example purposes only, in the event that the cost to install the fiber backbone is $1,250,000.00 or less, the City of Willmar's responsibility shall be 80% of the project cost.
    b. Once the project is complete, VIBRANT will invoice the City for the City's share of the project as set forth herein and the City shall make payment to VIBRANT within 30 days from receipt of the invoice from VIBRANT.
3. Timeline. VIBRANT's goal is to complete the project by December 31, 2022. VIBRANT agrees to perform the work to complete the project in a timely and workmanlike manner to endeavor to complete the project by December 31, 2022. Both VIBRANT and the City agree and acknowledge that there may be circumstances beyond the control of VIBRANT that cause the project to not be complete by December 31, 2022.
    a. The timeline set forth above is contingent upon VIBRANT and the City entering into the contract contemplated herein by April 20th, 2022.

4. Definitive Agreements. After execution of this Letter, VIBRANT and the City shall negotiate in good faith to finalize and execute the contract. The contract will contain certain covenants, representations, warranties, and indemnification obligations as are customary in a transaction of this nature and such other matters as are reasonably negotiated between the parties.
5. Conditions. The consummation of the transaction contemplated by this Letter will be contingent upon the occurrence prior to or at the closing of each of the following: (a) completion by VIBRANT and its representatives of its legal and business due diligence; (b) preparation and execution of a final and definitive contract in form and substance reasonably acceptable to VIBRANT; and (c) the receipt of all necessary or appropriate easements and governmental approvals, licenses, and permits.
6. Fees and Expenses. Whether or not the transaction is consummated, each of the parties shall pay all fees and expenses incurred by them, including the fees of their respective attorneys and any others engaged with regard to the transaction.
7. Termination. This Letter may be terminated: (a) by the mutual written consent of VIBRANT and the City; (b) failure to enter into the contract contemplated herein by April 20, 2022; (c) execution of the contract contemplated herein; or (d) VIBRANT not receiving easements and/or approvals it deems necessary and/or appropriate from any governmental entities.
8. Miscellaneous. This Letter will be governed by and construed in accordance with the laws of the State of Minnesota. This Letter may be executed in one or more counterparts, all of which taken together shall constitute one and the same instrument. Signatures delivered by facsimile, e-mail, or in electronic format shall be acceptable. This Letter may not be amended without the prior written consent of VIBRANT and the City. No waiver by any party hereto of any right will be effective unless executed by such party in writing and delivered to the other party hereto.
    a. VIBRANT realizes that there are numerous aspects to this project that require additional definition and VIBRANT explicitly states that no binding commitments will exist until the parties execute and deliver the contract as contemplated herein. However, this Letter evidences our mutual and respective understanding to proceed promptly and with the preparation of the contract between the parties.

All proposed details are subject to a change pending a signed contract between VIBRANT and the City and approvals (if necessary) by the City Council.

Meeker Cooperative Light & Power Association/VIBRANT Broadband

By Timothy A. Morgan
Its CEO/General Manager

Accepted and agreed to as of April ___, 2022

City of Willmar

By_____ _____
Its

VIBRANT Broadband™

Meeker Cooperative is an Equal Opportunity Provider and Employer

Heartland Security